



ORDINANCE NO. 973

**AN ORDINANCE AMENDING THE VILLAGE OF MACKINAW
MUNICIPAL CODE SAID MUNICIPAL CODE BEING ORDINANCE
NO. 513 OF THE VILLAGE OF MACKINAW TO PROVIDE
AMENDMENTS RELATING TO THE CREATION OF THE
POSITION OF POLICE SERGEANT**

Published in pamphlet form by authority of the Village President and
Board of Trustees of the Village of Mackinaw.

OCTOBER 10, 2018

STATE OF ILLINOIS)
COUNTY OF TAZEWELL) SS
VILLAGE OF MACKINAW)

CERTIFICATE OF ORDINANCE

I, the undersigned, do hereby certify that I am the duly appointed, qualified and acting Village Clerk of the Village of Mackinaw, Tazewell County, Illinois (the "Issuer"), and as such official I am the keeper of the records and files of its President and Board of Trustees (the "Corporate Authorities").

I do further certify the foregoing constitutes a full, true and complete excerpt from the proceedings of the regular meeting of the Corporate Authorities held on the **8TH day of OCTOBER 2018**, insofar as same relates to the adoption of **Ordinance No. 973**, entitled:

AN ORDINANCE AMENDING THE VILLAGE OF MACKINAW MUNICIPAL CODE SAID MUNICIPAL CODE BEING ORDINANCE NO. 513 OF THE VILLAGE OF MACKINAW TO PROVIDE AMENDMENTS RELATING TO THE CREATION OF THE POSITION OF POLICE SERGEANT

A true, correct and complete copy of which ordinance (the "Preliminary Ordinance" or "Ordinance") as adopted at such meeting appears in the transcript of the minutes of such meeting. The Preliminary Ordinance was adopted and approved by the vote and on the date therein set forth.

I do further certify the deliberations of the Corporate Authorities on the adoption of such Preliminary Ordinance were taken openly and was on the agenda at least 48 hours before the meeting at which it was adopted, that the adoption of such ordinance was duly moved and seconded, that the vote on the adoption of such ordinance was taken openly and was preceded by a public recital of the nature of the matter being considered and such other information as would inform the public of the business being conducted, that such meeting was held at a specified time and place convenient to the public, that notice of such meeting was duly given to all of the news media requesting such notice, that such meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and the Illinois Municipal Code, as amended, and that the Corporate Authorities have complied with all of the applicable provisions of such Act and such Code and their procedural rules in the adoption of such ordinance.

The pamphlet form of **Ordinance No.973**, including the ordinance and a cover sheet thereof, was prepared and a copy of such Ordinance was posted for public inspection in the municipal building, the Mackinaw United States Post Office, and the Mackinaw Library commencing on **OCTOBER 10, 2018** and continuing for at least ten days thereafter. The original ordinance was adopted by the Board of Trustees of the Village of Mackinaw at a regular meeting, attended by **SIX** members of the Board, and approved by the President, as said Ordinance appears on file in my office and as the same is recorded in the Book of Ordinances of said Village.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the official seal of said Village of Mackinaw, Illinois, this 20TH DAY OF OCTOBER, 2018.



Village Clerk

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SAID MUNICIPAL CODE BEING ORDINANCE NO. 513 OF THE VILLAGE OF
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POSITION OF POLICE SERGEANT

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE
OF MACKINAW:

SECTION 1: Chapter 30 of the Village Code of the Village of Mackinaw is hereby
amended by inserting a new subchapter entitled "POLICE SERGEANT" which shall be as
follows:

POLICE SERGEANT

§30.120 APPOINTMENT AND TERM

The Chief of Police shall recommend candidates from time to time to the Village
President for the position of Police Sergeant. The President, with the advice and consent of the
Board of Trustees, shall appoint a Police Sergeant. The term of the appointed Police Sergeant
shall be no longer than the term of the Village President.

§30.121 COMPENSATION

The Police Sergeant shall receive as compensation for his service an hourly wage set by
action of the Board of Trustees on a roll call vote in an open public meeting of the Village
Board of the Village of Mackinaw.

§30.122 DUTIES

- (A) The Police Sergeant shall perform those duties and functions as may be assigned to
him from time to time by the Chief of Police and further may be assigned by the
Police Committee, which duties assigned by the Police Committee shall not be
inconsistent with those duties and responsibilities assigned by the Chief of Police or
inconsistent with those assigned by State statute.
- (B) The Police Sergeant shall be responsible, with the direction of the Chief of Police,
for the oversight of general police operations, the supervision of police officers, and
investigations in the Chief of Police's absence.
- (C) The Police Sergeant shall assist the Chief of Police by performing administrative
tasks and functions including but not limited to the following:
 - (1) Collecting all Police Department data and submitting this data to the appropriate
agencies or databases.
 - (2) Maintaining and inventorying all police supplies for the Police Department.

- (3) Assisting the Chief of Police with keeping and maintaining records of Police Department training requirements and individual officer training history.
- (4) Assisting the Chief of Police with the hiring and training of new probationary police officers.
- (5) Assisting the Chief of Police with direct supervision of the tactical operation, conduct, appearance and performance of police officers, reporting information back to the Chief of Police.
- (6) Assisting the Chief of Police with the oversight of general police operations and reporting information back to the Chief of Police.
- (7) Assisting the Chief of Police in criminal and quasi-criminal investigations and serve as the main point of contact for criminal investigations as assigned by the Chief of Police, and reporting information to the Chief of Police.
- (8) Assisting the Chief of Police with public relations and community outreach.
- (9) Any other duties as assigned by the Chief of Police.

SECTION 2: If any section or part of this Ordinance is held invalid, it shall not affect the validity of the remainder of this Ordinance.

SECTION 3: This Ordinance shall take effect 10 days after publication thereof as provided by law.

SECTION 5: Ordinance No. 513 of the Village of Mackinaw, as amended by this Ordinance, shall remain in full force and effect and all previous amendments to Ordinance No. 513 shall remain in force and effect except as modified by this Ordinance.

PASSED in due form on a roll call vote by the Board of Trustees of the Village of Mackinaw at a duly held meeting on the 8th day of October, 2018.

APPROVED:



 President of the Board of Trustees of
 The Village of Mackinaw

ATTEST:



 Village Clerk

AYES: 6
 NAYS: 0
 ABSENT: 0