

AUTHORIZATION FOR  
AUTOMATIC CREDIT CARD PAYMENT

VILLAGE OF MACKINAW, WATER/SEWER DEPARTMENT

I/We authorize the Village of Mackinaw to initiate debit entries and, if necessary, to initiate any credit entries to correct an erroneous debit entry to my/our credit card, for the purpose of automatically debiting funds to my/our account. I/We accept that all convenience fees will be paid by the customer. I/We acknowledge that the origination of these transactions must comply with the provisions of U.S. law.

Credit Card Holder/s: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Account number: \_\_\_\_\_

Card #: \_\_\_\_\_

Card Verification Code: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Card Type: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_ 1<sup>st</sup> of Month      \_\_\_\_ 20<sup>th</sup> of Month

\_\_\_\_ NEW AUTHORIZATION    \_\_\_\_ CHANGE TO PREVIOUS    \_\_\_\_ TERMINATION

I/We understand that this authorization replaces any previous authorization and will remain in full force and effect until the Village of Mackinaw has received written notification from me (or either of us) of its termination in such time and in such manner as to afford the Village of Mackinaw and Credit Card Holders a reasonable opportunity to act on it.

***Effective October 1, 2025, the Village of Mackinaw will no longer cover third-party convenience fees. A convenience fee will now be applied to all payments made via credit or debit card. This fee will be the greater of \$2.00 or 3% of the total payment amount.***

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)