

**VILLAGE OF MACKINAW**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**REGULARLY SCHEDULED MEETING MINUTES**

**September 28, 2020**

**President Craig Friend called the meeting to order at 7:00 p.m.**  
**This was a regular meeting of the Village of Mackinaw.**

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL BY:**

**Present:** President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Mark Morman, Jerry Peterson, and Josh Schmidgall

**Absent:** Trustee Kraig Kamp

**Also Present:** Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Mark McGrath, Pastor Kevin Sauder, and Craig Delagrane

**III. CONSENT AGENDA:** The consent agenda consists of approving the September 14, 2020 regular meeting minutes, public works department report, police department report, non-recurring disbursements, account balance, and payroll report.

Trustee Peterson moved, seconded Trustee Schmidgall to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Kamp

There being five affirmative votes, the **motion carried.**

**IV. PUBLIC COMMENT:**

**New Castle Bible Church** – Pastor Kevin Sauder addressed the Board that New Castle Bible church will be launching a listening campaign in Mackinaw the month of October. There will be survey boxes placed around town at local businesses with cards asking two questions on how New Castle Bible church can love our community by listening to its needs. Residents can also answer these questions at [LovingMackinaw.org](http://LovingMackinaw.org). President Friend asked that they share answers with the Board and thanked Pastor Sauder for reaching out to Mackinaw.

**V. DEPARTMENT REPORTS:**

**POLICE REPORT:** Police Chief Brandon Reese reported on the activities of the police department. Chief Reese reviewed with the Board his board report and explained the color coding on the report. Trustee Morman asked Chief Reese if he was working today, Reese stated that he was off but there was no school and he had contacted the President Friend regarding the matter. It was report that Officer Pawlak hit a deer with a deer with the Tahoe but there was no damage.

**PUBLIC WORKS REPORT:** Public Works Manager Mike Schopp reported on the actives of the department. The water tower was cleaned this week by Honor Wash. Schopp has received many compliments of their work. The aerator was installed at the sewer lagoons and is working well. Mike Haney gave his two week notice. Schopp stated that he was hired as the water operator for Delevan. Schopp said that this is wonderful opportunity for Haney. Schopp stated that he discussed with his committee options for replacing him in the department.

**Asphalting Orchard Street repair** – Schopp reviewed with the Board that the department cut into the street to determine the reason the road is cracking already. It was determined that there was no water leak but when they cut down to the bottom they realized that there was no base it was just sand and soil. They put in gravel and flowable concrete to create a base for the street. Schopp is requesting to have Tazewell County Asphalt come and re-asphalt the street at a cost of \$4000. Business District Tax funds can be used for this project.

Trustee Schmidgall moved, seconded by Trustee Morman to authorize Tazewell County Asphalt to re-asphalt a portion of Orchard St at a cost not to exceed \$5000. Business District Tax funds will be used for this project. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Morman, Peterson, and Schmidgall  
NAYS: 0  
ABSENT: 1 – Trustee Kamp  
There being five affirmative votes, the **motion carried.**

#### **TREASURER’S REPORT:**

**Non-Recurring Bills** - Trustee Haynes moved, seconded Trustee Peterson to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Morman, Peterson, and Schmidgall  
NAYS: 0  
ABSENT: 1 – Trustee Kamp  
There being five affirmative votes, the **motion carried.**

#### **VI. PRESIDENT’S REPORT:**

**Proclamation for 2020 Trick-or-Treat hours in the Village** – President Friend proclaimed that “trick-or-treating” for the Village of Mackinaw will be Saturday, October 31, 2020 from 4:00 p.m. – 8:00 p.m. and that residents should follow guidelines per the CDC and to keep in mind that guidelines could change per the Governor and/or the Illinois Department of Public Health.

**Items being purchased through Local CURE Program** – The Board discussed items that have been purchased along with items being purchased by the Local CURE Program. The school district is requesting assistance with purchasing thermographic cameras to use at the entrances of the schools. The Board reviewed if these could be purchased through the program. The Board would like to purchase a message board to be used to post COVID related updates and messages on. Quotes will be collected and reviewed for purchase of this item.

#### **VII. LOCAL LIQUOR CONTROL COMMISSIONER’S REPORT:**

**Curb side pick-up service for alcohol purchase** - This item was tabled.

**Create new liquor class for grocery stores** - Commissioner Friend suggested that the Board create a new liquor class for grocery stores. This would accommodate on line ordering with curb side pick-up. The Board discussed options for regulations such as a majority percentage of sales must be food. The Board asked that Commissioner Friend contact Brett Zehr to discuss options and report back to the Board.

#### **VIII. TRUSTEES’ REPORT:**

**Extend walking trail along Fast Ave to Heritage Lake subdivision** – Trustee Schmidgall stated that he has spoken with Tim Weir regarding Heritage Lake’s request to assist with extending the walking trail long the Heritage Lake side of the road to the second entrance of the subdivision. Schmidgall said that they are looking for the Village to cover engineering cost associated with the walking trail. The Board has some concern with amount of expense and effort it would take to extend the trail past the water tower to the second entrance due to culverts, private drives, and trees. Schmidgall will contact Tim Weir and see if Tazewell County has given permission for this type of project to be done on their property. The item was tabled to receive more detail and determine cost before voting on.

**Request to install speed hump on Brendalyn Dr.** – Trustee Schmidgall began the discussion of adding a speed hump to Brendalyn Dr. to reduce the speed of drivers on that street. The speed limit was previously reduced to 20mph but it hasn’t slowed down all of the traffic. Chief Reese said that they have patrolled more in the area and have pulled over two drivers for speeding. Trustee Morman said that he has spoken to the engineer of Peoria Heights and reported that they have had good results with speed humps in their community. Trustee Schmidgall said that you would need to make sure that it would not be placed along a driveway. Trustee Schmidgall would like to review the area with Trustee Morman and determine if this something that would benefit residents.

**No parking on eastside of Juliana St. along the curve** – Trustee Schmidgall brought a request to the Board to make the east side of Juliana St. along the curve no parking. The request is due to congestion of vehicles in the area and making it unable to see through the curve. Trustee Morman stated that there are usually no cars parked on that side but feels that drivers will slow down if cars are parked on both sides. Upon further discussion it was decided to table the item until the next meeting.

**IX. ATTORNEY'S REPORT:**

**Development of East Fast Ave subdivision** – This item was tabled.

**X. NEW BUSINESS:**

**Food Pantry lease agreement** – Trustee Morman asked if the food pantry lease agreement has been signed and returned to the Village. President Friend stated that he needs to get that done. Clerk Spencer informed that Board that the agreement was mailed to the food pantry in July.

**Employees that were to be reviewed at a later time in the 2020 wage increases** – Trustee Morman asked that the employees that were to be reviewed at a later time in the 2020 wage increases to be placed on the next agenda for the Board to review.

**XI. ADJOURNMENT @ 8:20 P.M.:** There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

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Lisa Spencer, Village Clerk/Collector  
Posted: 10/13/20