

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

August 27, 2018

Village President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: Village President Craig Friend and Trustees Carolyn Elmore, Kraig Kamp, Mark Morman, and Jerry Peterson

Absent: Trustees Candy Haynes and Josh Schmidgall

Also Present: Police Chief Jack Nieu Kirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Mark McGrath, John Grimes C.P.A., Jennifer Leach, Brent Rassi

II. CONSENT AGENDA: The consent agenda consists of approving the August 13, 2018 regular meeting minutes, public works department reports, recurring disbursements, and financial reports.

Trustee Peterson moved, seconded Trustee Elmore to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 2 – Trustees Haynes and Schmidgall

There being four affirmative votes, the **motion carried.**

III. PUBLIC COMMENT:

2018 Sacha's Sashay – Linda Curran came before the Board to request the use of Veterans' Park and police for the event on October 6, 2018. The annual event is for fulfilling Sacha's wish for a compassionate community giving back. Mackinaw Lions Club is sponsoring the event. Proceeds from this year's event will go towards playground and recreational equipment for Westwood Park. In addition to the 5k run/walk there will be live music by Comatose Catfish, Mackinaw IGA will be grilling, and children's activities including face painting and a bounce house. In case of weather activities following the walk/run will be held in the Mackinaw Community Center. Curran thanked everyone for their continuing support to make this event a success.

2018 Annual audit – John Grimes C.P.A. reviewed the annual financial report and management letter for the 2018 fiscal year. The report is currently available for review at the Village office.

Trustee Elmore moved, seconded by Trustee Haynes to approve the annual financial report and management letter for the 2018 fiscal year. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 2 – Trustees Haynes and Schmidgall

There being four affirmative votes, the **motion carried.**

Storm water drainage issue - Brent Rassi and Jennifer Leach asked the Board for an update on what can be done to improve their storm water drainage issues. Leach was informed that G.A. Rich has been out to review the property at 102 & 104 Kruse St. and is planning on installing their back flow check valve in the near future. Rassi was explained the process of preparing a bid package. The bid package is being prepared now for the option of installing a retainage ditch to assist with storm water drainage. Once complete a bid opening date will be scheduled. The process usually takes a few weeks.

IV. DEPARTMENT REPORTS:

- a. **POLICE REPORT:** Police Chief Jack Nieukirk reported on the activities of the police department. Nieukirk stated that he received a grant to assist with security at the police station. He will be attending a TC3 meeting to discuss the new system and some concerns he has with the dispatching. Nieukirk has scheduled a neighborhood watch meeting for September 5, 2018 at the Mackinaw Community Center at 6:30 p.m. He has extended a special invitation to local business owners to the meeting to address specific matters and update emergency contact sheets to assist the department.

Purchase new squad car & vehicle equipment - Chief Nieukirk explained issues that have been going on with the current squad cars. It has gotten to a point that he would like the Board to consider purchasing a new squad with equipment. Nieukirk also requested that the current vehicles have their equipment upgraded to benefit the department and prepare for upcoming State requirements. The Board reviewed and discussed options for a new squad car and equipment as stated in his proposal.

Trustee Elmore moved, seconded by Trustee Kamp to approve the purchase of a 2018 Dodge Charger at State bid pricing with options from Thomas Dodge at a cost not to exceed \$24,000. Funds for the vehicle will come from the ear marked police vehicle fund. Also equipment for the Dodge Charger including decals, 4RE camera system/ Wifi DL, Lights, and etc. not to exceed a cost of \$25,000. Funds for the equipment will come from the ear marked funds for a future police garage. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 2 – Trustees Haynes and Schmidgall
 There being four affirmative votes, the **motion carried.**

Trustee Elmore moved, seconded by Trustee Kamp to upgrade the current equipment in the vehicles including radar equipment and Wifi download for the 2013 Tahoe and 4RE camera system with Wifi download for the 2015 Impala at a cost exceed \$6,500. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 2 – Trustees Haynes and Schmidgall
 There being four affirmative votes, the **motion carried.**

Ordinance #971 authorizing the sale of property owned by the Village of Mackinaw -

Trustee Elmore moved, seconded by Trustee Kamp authorize the sale of personal property owned by the Village Mackinaw. The property listed is the 2011 Chevrolet Impala used by the police department. The sale will be a method as determined to be appropriate by the Village Collector after consultation with the Village President/Police Committee Chairman and Chief of Police of the Village of Mackinaw. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 2 – Trustees Haynes and Schmidgall
 There being four affirmative votes, the **motion carried.**

Police Chief residency requirement – Chief Nieukirk would like the Board to consider removing the Police Chief residency requirement from the Code Book. Police Chief is the only Village employee that is required by the Code to live within the Mackinaw Township. Code does state that a waiver may made by the Village President and the Board of Trustees by a vote made in the minutes. McGrath stated that it was added when it was a State requirement but that is now longer the case. Nieukirk is looking at moving to the area but hasn't yet found a home to fit his financial and family needs. It is his intention to move but does not want to rush into something just to meet the residency requirement in the Code Book. The Board discussed the matter and asked that it be tabled until the next meeting.

- b. **PUBLIC WORKS REPORT:** Public Works Manager Mike Schopp reported on the activities of the public works department.

Purchase new dump truck – Public Works Manger Schopp reviewed his expenditure request with the Board regarding a new dump truck for the department. One option on the report was to purchase a 2019 International for \$145,000 he stated that his committee told him that was not feasible. Schopp then discussed the three used options on the report. The used trucks listed range in price from \$28,500 - \$69,995. Even though they are located out of state the Board would like to see the department with a used truck verses a new one.

Trustee Morman moved, seconded by Trustee Kamp to authorize Public Manager Schopp to take Brian Lang to travel out of state to look at the trucks and determine if one would work for the department. Schopp will be authorized purchase power after consultation with the Village President and the Public Works Committee members. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 2 – Trustees Haynes and Schmidgall
 There being four affirmative votes, the **motion carried**.

c. **COLLECTOR’S REPORT:**

Non-recurring disbursements – Trustee Elmore moved, seconded by Trustee Peterson to approve the non-recurring disbursements. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 2 – Trustees Haynes and Schmidgall
 There being four affirmative votes, the **motion carried**.

Resolution #18-03 regarding the release of closed session minutes – Trustee Morman moved, seconded by Trustee Kamp to adopt resolution #18-03. At this time no closed session minutes were released. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 2 – Trustees Haynes and Schmidgall
 There being four affirmative votes, the **motion carried**.

V. **PRESIDENT’S REPORT:**

Meet in the middle bike tour – President Friend updated the Board that the annual Meet-In-The-Middle bike tour is September 22, 2018 with a rain date of September 29, 2018. Mackinaw is a rest spot on this tour. Once again the Village will assist Representative Keith Sommers with refreshments for the event.

Appoint Kraig Kamp to Zoning Board of Appeals – Trustee Morman moved, seconded by Trustee Peterson to reappoint Kraig Kamp as a Board member on the Zoning Board of Appeals. The term is a five year term ending April 30, 2023. On a roll call, the vote was:

AYES: 4 – President Friend and Trustees Elmore, Morman, and Peterson
 NAYS: 0
 ABSTAIN: 1 – Trustee Kamp
 ABSENT: 2 – Trustee Haynes and Schmidgall
 There being four affirmative votes, the **motion carried**.

VI. **LOCAL LIQUOR CONTROL COMMISSIONER’S REPORT:**

Liquor sales near churches, schools, and hospitals – Local Liquor Control Commissioner Friend updated the Board that Liquor Control Act now authorizes a Local Liquor Control Commissioner to grant an exemption to the prohibition in subsection (a) of the public act. If an ordinance is prepared it will then give the LLCC power to issue a liquor license to an establishment that is closer than 100 feet from churches, schools, and hospital.

Trustee Morman moved, seconded by Trustee Kamp to authorize McGrath Law Office to prepare an ordinance to update the Village Code regarding this matter. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson

NAYS: 2 – Trustees Haynes and Schmidgall

ABSENT: 0

There being four affirmative votes, the **motion carried**.

VII. TRUSTEES' REPORT:

Internal projected savings – This item was tabled.

Employee compensation and benefits – This item was tabled.

VIII. ATTORNEY'S REPORT:

American Legal's suggested statutory changes to the Village of Mackinaw Code of Ordinances – American Legal suggested changes to the Village Code of Ordinances based on changes to State Law. McGrath explained that none of the changes refer to any ordinance violations that would be used by the police department to enforce the Village Code of Ordinances.

Trustee Morman moved, seconded by Trustee Peterson to not authorize American Legal's suggested changes to the Village Code or Ordinances based on changes to State Law. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson

NAYS: 2 – Trustees Haynes and Schmidgall

ABSENT: 0

There being four affirmative votes, the **motion carried**.

IX. NEW BUSINESS:

X. ADJOURNMENT @ 8:25 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Peterson to adjourn. **motion carried**.

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 09-11-18