

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

August 26, 2019

President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL:

Present: President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Mark Morman, Jerry Peterson, and Josh Schmidgall

Absent: Trustee Kraig Kamp

Also Present: Police Chief Jack Nieu Kirk, Officer Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Treasurer Andrea Johnson, and Attorney Mark McGrath

III. CONSENT AGENDA: The consent agenda consists of approving the August 12, 2019 regular meeting minutes, public works department reports, non-recurring disbursements, account balance, and payroll report.

Trustee Haynes moved, seconded Trustee Schmidgall to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Kamp

There being five affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT: none

V. DEPARTMENT REPORTS:

POLICE REPORT: Police Chief Jack Nieu Kirk and Officer Brandon Reese reported on the activities of the police department.

Resignation of Police Chief Jack Nieu Kirk – Trustee Morman moved, seconded by Trustee Elmore (with regret) to accept the resignation of Police Chief Nieu Kirk effective September 2, 2019. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Kamp

There being five affirmative votes, the **motion carried.**

President Friend thanked him for his service and stated that he will be missed.

PUBLIC WORKS REPORT: Public Works Manager Schopp reported on the activities of the department. Schopp updated the board that the 2019 MFT seal coating and spray patching is complete except for returning and sweeping the roads to remove the extra chip. The EPA has conducted a financial and rate study. The EPA was pleased with Mackinaw's results and stated that the village is financially secure and rates are where they should be.

Update curb and sidewalk reimbursement policy – Schopp stated that it has been many years since the curb and sidewalk reimbursement policy has been updated. He would like to increase the reimbursement per square foot of sidewalk from \$5 to \$7 and not have public works remove the old sidewalk and increase curb from \$30 to \$50 per lineal foot. Also add updates regarding specifications and consequences if not replaced as stated.

Trustee Elmore moved, seconded by Trustee Schmidgall to authorize Public Works Manager Schopp to update the curb and sidewalk reimbursement policy with regards to required specifications, consequences, and reimbursement payment amounts. The board would like to have added that the property owner sign that they are responsible for any work done by their contractor. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Kamp

There being five affirmative votes, the **motion carried**.

VI. TREASURER'S REPORT:

Non-Recurring Bills - Trustee Peterson moved, seconded Trustee Haynes to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Kamp

There being five affirmative votes, the **motion carried**.

VII. PRESIDENT'S REPORT:

Appoint interim police chief – President Friend recommended that the Board appoint Officer Brandon Reese as interim police chief with a \$1 per hour raise during this time.

Trustee Elmore moved, seconded by Trustee Haynes to appoint Brandon Reese as interim police chief with a \$1 per hour raise during this time. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Kamp

There being five affirmative votes, the **motion carried**.

Trustee Morman would like to the Board to address the police chief residency requirement in the code book when appointing a new police chief.

Establish cannabis 3% occupation tax – Municipalities, by ordinance, may impose a municipal cannabis retailers' occupation tax on adult-use cannabis products of up to 3% of the purchase price. The taxes imposed under this Act shall be in addition to all other occupation, privilege or excise taxes imposed by the State of Illinois or by any unit of local government, such as sales tax. To ensure an effective date of January 1, 2020 and ordinance must be certified and sent to the Illinois Department of Revenue prior to September 30, 2019.

Trustee Morman moved, seconded by Trustee Haynes to authorize Attorney Pat McGrath to draft an ordinance to impose a 3% occupation tax on adult-use cannabis products. This will ensure that if the board decides to allow the sale of adult-use cannabis products within village limits that the village is eligible to collect 3% occupation tax on products sold. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Kamp

There being five affirmative votes, the **motion carried**.

VIII. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT: none

IX. TRUSTEES' REPORT:

Appraisal for 102 E. Madison St. – Trustee Schmidgall would like the empty lot at 102 E. Madison St. appraised and then start the process of the selling the property. The lot would prove more beneficial to the village to sell the property for an additional business in the downtown area.

Trustee Morman moved, seconded by Trustee Schmidgall to have President Friend contact Glassey and Glassey to appraise the property and then start the process to place the property on the market to be sold. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Kamp

There being five affirmative votes, the **motion carried**.

Input on hiring of police chief – Trustee Schmidgall addressed the board that he feels the board should have more input as a whole on the hiring process for a new police chief. President Friend asked him if he would like to be on the police committee to assist with the process. Trustee Schmidgall stated that he will consider the offer.

Community basketball court – Trustee Morman would like to have the board vote on approving the placement of a community basketball court at Westwood Park. The quote from Hoffman Concrete to install the concrete pad was less than the others received. Morman stated that weather permitting he would like the project to be completed this fall.

Trustee Morman moved, seconded by Trustee Elmore to authorize Hoffman Concrete to install a concrete pad in Westwood Park to be used as a basketball court for the cost of \$7000. Poles and backboards will be purchased following the installation of the pad. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Kamp

There being five affirmative votes, the **motion carried**.

X. ATTORNEY’S REPORT: none

XI. NEW BUSINESS:

Part time office assistant – Clerk Spencer updated the Board that she hired Sandy Conley as the new part time office assistant. She will be working two days a week and filling in when necessary.

Alley behind IGA in downtown business district – Trustee Morman bought up the pot holes in the alley behind the IGA. The village had a curb placed along the alley using business district tax to assist with water runoff. It was the consensus of the board to have public works address the pot holes due to the alley being in the downtown business district.

XII. ADJOURNMENT @ 8:01 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Schmidgall to adjourn. **motion carried**.

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 09/10/19