

VILLAGE OF MACKINAW
VILLAGE BOARD of TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

August 25, 2025

Trustee Candy Haynes called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: Trustees Willie Cotton, Candy Haynes, Kraig Kamp, Mark Morman, Tim Severt, and Kevin Wilkins (by phone)

Absent: President Josh Schmidgall

Also Present: Clerk Lisa Spencer, Public Works Manager Mike Schopp, and Attorney Mark McGrath

III. CONSENT AGENDA: The consent agenda consists of approving August 11, 2025, regular meeting minutes, Police department report, Public Works department report, non-recurring disbursements, and payroll report.

Trustee Severt moved, seconded by Trustee Morman to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Cotton, Haynes, Kamp, Morman, Severt and Wilkins

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT – none

V. DEPARTMENT REPORTS:

- 1. POLICE CHIEF’S REPORT:** The Board reviewed the repost showing the activities of the department.

Amend skateboard ordinance to include that e-scooters and e-bikes are prohibited in public areas bounded by Fast Ave, Main St, Madison St, and Orchard St – This item was tabled.

- 2. PUBLIC WORKS MANAGER’S REPORT:** Public Works Manager Mike Schopp reported on the activities of the department. Honor Wash is done power washing the water tower. The department has been serving vehicles. Curbs will be poured at Monroe St and Madison St this week.

Purchase of John Deer Mini Excavator – Trustee Morman moved, seconded by Trustee Cotton to authorize the purchase of a John Deer Mini Excavator from Cross Implement at a cost of \$56,303.63. Funds will come from heavy equipment funds. On a roll call, the vote was:

AYES: 6 – Trustees Cotton, Haynes, Kamp, Morman, Severt and Wilkins

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

Request for sewer extension at 31367 Fast Ave – Property owner of 31367 Fast Ave is requesting a sewer extension of a lateral line for a building a home on the property. This can be done by having an easement with an adjacent property owner to the main. The estimated cost would not exceed \$22,000 but would most likely be less due to public works doing part of the work. The Board discussed the return in revenue by sewer bills and property taxes. It was the consensus to pay half of the cost up to \$11,000 and the property owner pay the rest.

Trustee Severt moved, seconded by Trustee Haynes to approve Attorney Pat McGrath to draft an agreement for the Village to pay half of the cost up to \$11,000 of installing a lateral sewer line from the main on Park Trail Rd to 31367 Fast Ave if the home is constructed as stated. On a roll call, the vote was:

AYES: 6 – Trustees Cotton, Haynes, Kamp, Morman, Severt and Wilkins
NAYS: 0
ABSENT: 0
There being six affirmative votes, the **motion carried.**

3. TREASURER’S REPORT:

Non-Recurring Bills – Trustee Severt moved, seconded by Trustee Cotton to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Cotton, Haynes, Kamp, Morman, Severt and Wilkins
NAYS: 0
ABSENT: 0
There being six affirmative votes, the **motion carried.**

VI. MAYOR’S REPORT:

Developer Agreement Guidelines – This item was tabled.

VII. LIQUOR CONTROL COMMISSIONER’S REPORT: none

VIII. TRUSTEES REPORT: none

IX. ATTORNEY’S REPORT:

Ordinance #1083 authorizing the establishment of a tax increment financing “interested parties registry” and adoption of registration rules for such registries for the proposed Mackinaw TIF district – Trustee Wilkins moved, seconded by Trustee Morman to adopt ordinance #1083 authorizing the establishment of a tax increment financing “interested parties registry” and adoption of registration rules for such registries for the proposed Mackinaw TIF district. On a roll call, the vote was:

AYES: 6 – Trustees Cotton, Haynes, Kamp, Morman, Severt and Wilkins
NAYS: 0
ABSENT: 0
There being six affirmative votes, the **motion carried.**

Public Meeting Announcement for the proposed Mackinaw TIF district – A public meeting for the proposed Mackinaw Tax Increment Financing District will be held on September 25, 2025 at 6:00 p.m. at Mackinaw Village Hall located at 100 E Fast Ave, Mackinaw IL. The purpose of the meeting is to enable the Village to advise the public, taxing districts having real property in the redevelopment project area, taxpayers who own property in the redevelopment project area, and residents in the area as to the Village’s possible intent to prepare a Redevelopment Plan and Projects and designate a Redevelopment Project Area and to receive public comment.

X. NEW BUSINESS:

Security Cameras – Trustee Morman asked if security cameras could be installed at Brock Lake. Public Works Manager Schopp stated that he is working on that project.

Office Hours – Trustee Morman asked if the office has always been closed over lunch hour. Clerk Spencer stated that it is posted as closed but most of the time if someone is here the door is unlocked. He discussed with the Board whether this should be changed so that the office is open over lunch. It was the consensus of the Board to leave the office hours as stated on the door and website.

XI. ADJOURNMENT @ 8:03 P.M.: There being no further business to come before the Board Trustee Morman moved, seconded by Trustee Wilkins to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk
Posted: 9/23/25