

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

August 13, 2018

Village President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: Village President Craig Friend and Trustees Carolyn Elmore, Kraig Kamp, Mark Morman, and Jerry Peterson

Absent: Trustees Candy Haynes and Josh Schmidgall

Also Present: Police Chief Jack Nieu Kirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Pat McGrath, Thomas Keenan, Scott & Jennifer Leach, Brent Rassi

II. CONSENT AGENDA: The consent agenda consists of approving the July 23, 2018 regular meeting minutes, public works department reports, E.S.D.A. department report, recurring disbursements, and financial reports.

Trustee Morman moved, seconded Trustee Peterson to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson
NAYS: 0
ABSENT: 2 – Trustees Haynes and Schmidgall
There being four affirmative votes, the **motion carried.**

III. PUBLIC COMMENT:

Storm water drainage issue - Brent Rassi and Scott & Jennifer Leach asked the Board for an update on what can be done to improve their storm water drainage issues. Trustee Morman informed them that the quote to have GA Rich & Sons install back flow check valves at Leach's and Smith's on Kruse St. would be around \$5,5000.00.

Trustee Morman moved, seconded by Trustee Peterson to authorize G.A. Rich & Sons to install back flow check valves behind 102 & 104 Kruse St at a cost not to exceed \$6,000. The Village will pay for the installation but all maintenance and upkeep will be done by the property owner. Pat McGrath will prepare an agreement stating this for each party to sign. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson
NAYS: 0
ABSENT: 2 – Trustees Haynes and Schmidgall
There being four affirmative votes, the **motion carried.**

Trustee Morman explained to Brent Rassi that the estimates for the option of installing a retainage ditch to assist with storm water came in much higher than expected. When a project is over a certain amount it must be placed out for bids according to State Statutes. This item will now need a bid package prepared and begin the process of receiving bids from contractors. Public Works Manager will work with the engineer on preparing a bid packet and setting a bidding opening date.

IV. DEPARTMENT REPORTS:

- a. **POLICE REPORT:** Police Chief Jack Nieu Kirk reported on the activities of the police department. Chief Nieu Kirk reviewed the department's monthly report with the Board. Nieu Kirk stated that 16 ordinance violation warnings were issue and all have been resolved. He also updated the Board that he will be starting a monthly neighborhood watch meeting at the Community Center on the last Tuesday of each month.

Part time officer – Chief Nieu Kirk introduced new part time officer Thomas Keenan to the Board. Officer Keenan began working on August 9, 2018 his starting pay is \$16.00 per hour with a .50 increase after a training period defined by Chief Nieu Kirk.

- b. **PUBLIC WORKS REPORT:** Public Works Manager Mike Schopp reported on the activities of the public works department. Schopp reviewed his monthly reports with the Board. Schopp stated that the aerator at the sewer lagoon was plugged again; he is getting prices for a new one. The department is still working on replacing a section of curb on Monroe St. Schopp informed the Board that he has been looking for a dump truck for the department, the current one is no longer dependable or worth fixing. He will keep the Board updated.

Award bid for main extension project along Fast Ave. – Public Works Manager reviewed the bid results for the water main extension project along Fast Ave. The new extension will help with water pressure and quality. The recommendation of Engineer Shane Larson is to accept the submitted low bid from Stark Excavating, Inc. for the amount of \$51,354.00.

Trustee Elmore moved, seconded by Trustee Morman to award the water main extension project along Fast Ave. to Stark Excavating, Inc. for the cost of \$51,354.00 and authorize President Friend to sign all necessary documents associated with the project. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 2 – Trustees Haynes and Schmidgall
 There being four affirmative votes, the **motion carried.**

- c. **COLLECTOR'S REPORT:**

Non-recurring disbursements – Trustee Peterson moved, seconded by Trustee Kamp to approve the non-recurring disbursements. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 2 – Trustees Haynes and Schmidgall
 There being four affirmative votes, the **motion carried.**

Request from Tazewell County Elections to change polling location to the Community Center – Tazewell County Elections has requested permission to use the Community Center at 101 S. Orchard St. as an election polling place. Currently there are two election polling places in the Village and they would like to combine them into one. It was the consensus of the Board that they may use the Community Center as an election polling place but questioned if the building would meet all their requirements. Clerk Spencer will contact Tazewell County Elections to determine if the building will work for their needs.

V. **PRESIDENT'S REPORT:**

Appointments – President Friend recommended to the Board that Police Chief Jack Nieu Kirk, Collector Lisa Spencer, and Public Works Manager Mike Schopp be appointment for a term ending April 30, 2019.

Trustee Kamp moved, seconded by Trustee Peterson to accept President Friend recommendation and appoint Police Chief Jack Nieu Kirk, Collector Lisa Spencer, and Public Works Manager for a term ending April 30, 2019.

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 2 – Trustees Haynes and Schmidgall
 There being four affirmative votes, the **motion carried.**

Franklin St. Park grant application – Previously the Board entered into an agreement to have Carlene Mathis to write a grant to develop the old water tower lot on Franklin St into a pocket park for the community. The State then froze grant funds while working on the State budget. Recently this grant has been reopened to accept applications. If the Board is still interested in applying for this grant the application has already been prepared and can be submitted.

Trustee Morman moved, seconded by Trustee Kamp to have Carlene Mathis submit the grant application to develop the old water tower lot on Franklin St. into a pocket park. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 2 – Trustees Haynes and Schmidgall
 There being four affirmative votes, the **motion carried.**

VI. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT:

Liquor sales near churches, schools, and hospitals – Local Liquor Control Commissioner Friend updated the Board that Liquor Control Act now authorizes a Local Liquor Control Commissioner to grant an exemption to the prohibition in subsection (a) of the public act. If an ordinance is prepared it will then give the LLCC power to issue a liquor license to an establishment that is closer than 100 feet from churches, schools, and hospital. The Board asked that this be added to the next agenda to vote on having an ordinance prepared.

VII. TRUSTEES' REPORT:

Internal projected savings – This item was tabled.

Employee compensation and benefits – This item was tabled.

Employee Appreciation Dinner – Trustee Peterson stated that he rescheduled the employee appreciation dinner at Alexander's Steak House in Peoria for September 15, 2018.

VIII. ATTORNEY'S REPORT:

Ordinance #970 to vacate the east-west alley located between 405 and 407 S. Monroe St. – Trustee Peterson moved, seconded by Trustee Kamp to adopt ordinance #970 vacating the east-west alley located between lots 36 and 43 in Porter's addition to the Village of Mackinaw. The vacated alley shall be subject to all existing easements. On a roll call, the vote was:

AYES: 4 – President Friend and Trustees Kamp, Morman, and Peterson
 NAYS: 0
 ABSTAIN: 1 – Trustee Elmore
 ABSENT: 2 – Trustees Haynes and Schmidgall
 There being four affirmative votes, the **motion carried.**

IX. NEW BUSINESS:

New server for Police Department – The Board was updated that upcoming requirements of the State Police may force the police department to have a separate server for their department. Chief Nieu Kirk will keep the Board updated on this matter.

X. ADJOURNMENT @ 8:25 P.M.:

There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Peterson to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
 Posted: 08/29/18