

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

July 27, 2020

President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

Absent: none

Also Present: Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, and Treasurer Andrea Johnson

III. CONSENT AGENDA: The consent agenda consists of approving the July 13, 2020 regular meeting minutes, public works department report, police department report, non-recurring disbursements, account balance, and payroll report.

Trustee Morman moved, seconded Trustee Schmidgall to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being five affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT: none

V. DEPARTMENT REPORTS:

POLICE REPORT: Police Chief Brandon Reese reported on the activities of the police department. Chief was informed that the radios he listed as needing new batteries still have a couple years life in them so he will not need to purchase batteries.

PUBLIC WORKS REPORT: Public Works Manager Mike Schopp reported on the activities of the department. Schopp report on a water main break at 657 Heritage Dr. in Heritage Lake. A boil order was issued for the area, all testing was done and the order has been lifted. Public Works did needed repairs to the Police department's Impala. The squad is running well and back to being used for patrol. West Fast Ave project to spray patch and add shoulders to the road was modified to be a better more cost effective solution for the project. The road was skim coated which filled in the uneven spots and removed the dip. Schopp was very pleased with the modification. Minier sent a thank you letter to the Board regarding allowing public works to assist them with a water leak. Minier was pleased that our communities are able to assist each other when needed.

CLERK'S REPORT:

Resolution # 20-07 regarding destruction of audio tapes from closed meeting sessions – Trustee Elmore moved, seconded by Trustee Haynes to adopt resolution #20-7 regarding the destruction of audio tapes from closed meeting session that are older than 18 months.

On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being five affirmative votes, the **motion carried.**

TREASURER'S REPORT:

Non-Recurring Bills - Trustee Morman moved, seconded Trustee Elmore to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

Investment Report - Trustee Peterson moved, seconded by Trustee Haynes to approve the investment report presented by the Treasurer. The report shows the investments and interest earned during 2020. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

VI. PRESIDENT'S REPORT: none

VII. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT:

Ordinance # 996 to add Class A license to Village Code – Trustee Morman moved, seconded by Trustee Kamp to adopt ordinance #996 to add a Class A license to the Village Code. On a roll call, the vote was:

AYES: 5 – Trustees Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0
 ABSTAIN: 1 – Trustee Elmore

There being five affirmative votes, the **motion carried.**

Application received from Pub 52 for Class A liquor license – Local Liquor Commissioner Friend informed the Board that upon review of the Pub 52 application for a Class A liquor license it is the recommendation of the Local Liquor Commission to grant them a Class A license.

Trustee Morman moved, seconded by Trustee Kamp to approve Pub 52's application and grant them a Class A liquor license for a term ending on April 30, 2021. The cost for the remainder of this fiscal year will be prorated. On a roll call, the vote was:

AYES: 5 – Trustees Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0
 ABSTAIN: 1 – Trustee Elmore

There being five affirmative votes, the **motion carried.**

VIII. TRUSTEES' REPORT:

Illinois Election Omnibus Legislation declares November 3, 2020 a state holiday and closes all schools and units of government - Trustee Schmidgall informed that Governor Pritzker signed Public Act 101-0642 declaring November 3, 2020 as a State holiday known as 2020 General Election Day. The law requires all government offices (with few exceptions) be close for Election Day on November 3, 2020. Schmidgall asked the Board their thoughts on whether government offices include public works department and whether this should be a paid holiday. It was the consensus of the Board to look into the matter further before making a decision.

Resolution #20-06 to add solar energy systems installation to the list of fees charged in connection with the Zoning Code – Trustee Schmidgall moved, seconded by Trustee Morman to adopt resolution #20-06 adding solar energy systems installation to the list of fees charged in connection with the Zoning Code. The fee established will be \$50.00. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

Ordinance # 997 fiscal year 2021 budget and appropriation – Trustee Elmore moved, seconded by Trustee Peterson to adopt ordinance #997 making budgets and appropriations for corporate purposes of the Village of Mackinaw for fiscal year of May 1, 2020 to April 30, 2021. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0
 There being six affirmative votes, the **motion carried.**

IX. EXECUTIVE SESSION:

Executive session – At 7:50 p.m. Trustee Morman, seconded by Trustee Peterson to enter into executive session to discuss compensation and performance of employees as per section (2) (5) of the open meetings act. Village Board and the Clerk will be present during the meeting. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0
 There being six affirmative votes, the **motion carried.**

X. ROLL CALL @ 9:25 P.M. – RETURN TO REGULAR SESSION:

Present: President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

Also Present: Village Clerk Lisa Spencer

XI. TRUSTEES' REPORT (continued):

Annual wage increase for employees - Trustee Schmidgall moved, seconded by Trustee Elmore to approve employee wage increases as listed below. Increases will be retroactive as of May 1, 2020 unless otherwise stated.

Police and Crossing Guards:

Chief Brandon Reese – 3% salary increase
 Officer Alex Pawlak - .50 per hour effective September 9, 2020
 Officer Miles Winder - .50 per hour effective December 1, 2020
 Officer Doug Bohnker – .50 per hour
 Office Assistant Brad Venzon – on hold till a later time
 Crossing Guard Barb James - .50 per hour
 Crossing Guard Becky Vincent - .50 per hour

Office and Cleaning:

Clerk/Collector Lisa Spencer – 3% hourly wage increase
 Office Staff Amanda Schmidgall – 1.34 per hour
 Office Staff Sandy Conley – 1.00 per hour
 Cleaning Staff Allison Martens - .75 effective January 1, 2021
 Cleaning Staff Olivia Adams – 1.00 effective January 1, 2021

Public Works and Beautification:

Public Works Manager Mike Schopp – 3% salary increase
 Public Works Staff Brian Lang – on hold till a later time
 Public Works Staff Nate Judy – 1.55 per hour
 Public Works Staff Mike Haney – on hold till a later time
 Public Works Staff Christian Smith – 1.00 per hour
 Public Works Staff Austin Scott – 1.00 per hour
 Public Works Staff Tony Czop – 1.00 per hour
 Beautification Staff Patty Butterfield - .25 per hour
 Beautification Staff Stephanie Schmidgall - .25 per hour
 Beautification Staff Jill Snyder – .00 due to being a new hire

Zoning:

Zoning Officer Joe McGrath – salary increased to 300.00 per month

On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0
 There being six affirmative votes, the **motion carried.**

XII. ATTORNEY'S REPORT: none

XIII. NEW BUSINESS:

Employee Appreciation – Trustee Peterson asked that employee appreciation be added to the next agenda. Normally employees are taken to dinner but with Covid that option will not be likely.

Fiber optic internet – President Friend and Trustee Kamp had a meeting with a company requesting to bring fiber optic internet to residents. The item will be added to the next agenda.

AT&T – President Friend stated that AT&T has been issue a building permit for a cabinet to be installed at the cell tower. AT&T is looking at possibly adding an antenna to the cell tower in the near future.

XIV. ADJOURNMENT @ 9:42 P.M.: There being no further business to come before the Board Trustee Schmidgall moved, seconded by Trustee Elmore to adjourn. On a roll call, the vote was:

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 08/11/20