

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

June 8, 2020

President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: President Craig Friend, Trustees Carolyn Elmore (7:06 p.m.), Kraig Kamp, Jerry Peterson, and Josh Schmidgall

Absent: Trustee Candy Haynes and Mark Morman

Also Present: Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Pat McGrath, Treasurer Andrea Johnson, and EMA Coordinator Bob Davies

III. CONSENT AGENDA: The consent agenda consists of approving the May 11, 2020 regular meeting minutes, public works department report, EMA department report, non-recurring disbursements, account balance, and payroll report.

Trustee Peterson moved, seconded Trustee Schmidgall to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 4 – President Friend and Trustees Kamp, Peterson, and Schmidgall

NAYS: 0

ABSENT: 3 – Trustee Elmore, Haynes, and Morman

There being four affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT:

Jeff Rockhold – Jeff Rockhold left a message with the Village office requesting permission for his son to play in the woods on Village property. Attorney McGrath stated that the woods is not an invited public area such as a park would be. He informed the Board that this is not an actionable request.

V. DEPARTMENT REPORTS:

POLICE REPORT: Police Chief Brandon Reese reported on the activities of the police department. Reese stated that Miles Winder started with the department on June 1st. Mackinaw has not had any issues with protesting and rioting. Some of the Covid restrictions are beginning to be lifted by agencies.

IT computer support contract – Chief Reese shared quotes for 3 types of monthly service plans from Pearl Technology. Full service, basic service, and a hybrid service plan with costs broke down by departments. Davies stated that the amounts for EMA seemed high for his department and felt that money could be better used elsewhere. The Board discussed if a as need basic would be more cost effective. They discussed if updates could be done by employees. President Friend spoke on when Microsoft posts updates and the best time to do them. He said that he could show Chief Reese how to do updates. The Board asked Reese to continue gathering information and quotes for IT service and to contact the company shared with him from Attorney McGrath. It was the consensus of the Board to table the item until more information is collected by Chief Reese for them to review.

EMA COORDINATOR'S REPORT: EMA Coordinator Bob Davies reported on the activities of the department. Davies updated the Board that EMA had 3 storm call outs in May. Sirens were tested on the first Tuesday of the month. Covid assistance calls to help seniors with errands are decreasing.

PUBLIC WORKS REPORT: Public Works Manager Mike Schopp reported on the actives of the department. The pumps were rewired at the trailer park which has shown much improvement. The basketball poles at the community court in Westwood Park have been installed, the backboards and nets will then be put up when executive order opens playgrounds again. Schopp is receiving quotes for washing the water tower.

Additional shoulders on W. Fast Ave. - Schopp informed the MFT maintenance for 2020 includes work to be done on W. Fast Ave. After reviewing the area with the engineer it was determined that it would be best to install shoulders on the road to keep it from breaking. This addition would not be included with the MFT maintenance. Schopp is requesting to add shoulders at a cost of \$5,163.00. This fund could come out the road fund surplus.

Trustee Schmidgall moved, seconded by Trustee Elmore to authorize Schopp to purchase shoulders for the road along W. Fast Ave. at a cost of \$5,163.00. On a roll call, the vote was:

AYES: 4 – President Friend and Trustees Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 2 – Trustee Haynes, and Morman
 There being four affirmative votes, the **motion carried.**

TREASURER’S REPORT:

2021 fiscal year certificate of estimated revenues - Trustee Peterson moved, seconded by Trustee Schmidgall to approve the 2021 fiscal year certificate of estimated revenues. On a roll call, the vote was:

AYES: 4 – President Friend and Trustees Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 2 – Trustee Haynes, and Morman
 There being four affirmative votes, the **motion carried.**

Non-Recurring Bills - Trustee Elmore moved, seconded Trustee Schmidgall to approve the non-recurring bills. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 2 – Trustee Haynes and Morman
 There being four affirmative votes, the **motion carried.**

Fiscal year 2020 audit – Treasurer Johnson informed that Board that the fiscal year 2020 audit is currently be done by Ginoli & Company. They are scheduled for one more day at the Village office.

VI. PRESIDENT’S REPORT:

Annual appointment of officials – President Friend recommended to the Board that Police Chief Brandon Reese, Collector Lisa Spencer, Public Works Manager Mike Schopp, EMA Coordinator Robert Davies, Zoning Officer Joe McGrath and Treasurer Andrea Johnson be appointed for terms ending April 30, 2021.

Trustee Elmore moved, seconded by Trustee Peterson to accept President Friend’s recommendation to appoint Police Chief Brandon Reese, Collector Lisa Spencer, Public Works Manager Mike Schopp, EMA Coordinator Robert Davies, Zoning Officer Joe McGrath, and Treasurer Andrea Johnson for terms ending April 30, 2020. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 2 – Trustee Haynes and Morman
 There being four affirmative votes, the **motion carried.**

Good energy regarding aggregation energy rates – President Friend attended an on line meeting with Good Energy to discuss the upcoming renewal of rates. Currently energy rates are estimated to be less which will equal a savings of around \$100 per year for residents. The discussion of city fees was discussed – at this time is when a community can increase this fee to bring more revenue to their community. It was the consensus of the Board to not raise the city fee. The bid opening for rates will be held June 17th and 23rd at that time the Village will have to have an authorized representative be available to sign. President Friend is currently the authorized signature for the Village’s contract with Good Energy.

2020 Fireworks at Brock Lake - The Board discussed if there is a need to cancel or reschedule the July 4th firework display at Brock Lake. People that watch the fireworks works normally do it from their vehicle or sitting in front of their vehicle. The Board felt that social distancing could be achieved by residents. The consensus of the Board was to not cancel or reschedule the July 4th fireworks at Brock Lake. The fire department will be informed.

VII. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT:**Ordinance #993 regarding phase 3 reopening guidelines regarding outdoor seating at bar/restaurants and expansion of outdoor service for local licenses - Local Liquor**

Commissioner Friend shared with the Board the request from Carol Haynes of Haynes on Main to serve liquor and food outdoors as part of Phase 3. The Commissioner has been working with the Board and Attorney McGrath to adopt temporary regulations for beer gardens. The Board discussed that their parking lot if marked off could be used for outdoor dining and alcoholic beverages. The Village has offered to allow them to use picnic tables from Westwood Park and the Mack-Ca-Fest has offered to allow them to use their tent. Friend has not heard a response from Haynes regarding using the Village's picnic tables.

Trustee Kamp moved, seconded by Trustee Elmore to adopt ordinance #993 regarding temporary regulations for beer gardens. The temporary regulations shall expire on August 11, 2020. A copy of the ordinance will be sent to Haynes on Main. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Peterson, and Schmidgall

NAYS: 0

ABSENT: 2 – Trustee Haynes and Morman

There being four affirmative votes, the **motion carried**

VIII. TRUSTEES' REPORT:

Update regarding Phase 3 on opening playgrounds – Trustee Schmidgall stated that he has been asked why Mackinaw doesn't have their playgrounds open. He asked Clerk Spencer to tell the Board the information received from the Village's liability insurance. Governor Pritzker signed a new executive order on May 29th stating that areas of amusement must remain closed at this time. The order lists playgrounds as an area of amusement. If the Village were to open the playgrounds against the executive order the insurance would not cover any claims for the playgrounds. The office staff called Tremont, Morton, and Eureka; their playgrounds are all closed as per the order.

Fiscal Year 2021 budget – This item was tabled.

Illinois connected communities' grants to assist communities with expanding broadband access and use – Trustee Kamp shared with the Board a notice of a grant to expand broadband access and use for Illinois communities. This application is for a DECO grant that has a deadline to submit as of June 12th. Kamp realizes that this grant is too complex to have ready to submit but would like to start a community committee to start a plan to be ready for grant applications in the future. President Friend shared his interest in looking at ways to bring broadband to the Village. The two will get together in the near future and discuss the matter more thoroughly.

IX. ATTORNEY'S REPORT:

Community center lease agreements – Attorney McGrath expressed to the Board the importance of having a lease agreement for the food pantry to use the community center. He asked that this item be tabled until more of the Board is available to vote due to President Friend also serving as President of the Mackinaw Community Center Food Pantry board.

Tax exempt application for EMA office located at 105 S. Orchard St. – This item was tabled.

X. NEW BUSINESS:

Swearing in of Miles Winder – President Friend informed the Board that earlier today Miles Winder was sworn in as a police officer for the department. He was hired as a full time officer and will also be the School Resource Officer for the district. In February the Village entered into an agreement with the school district to assist with paying the resource officer. The officer hired will work half of his time as a patrol officer for the Village and half as the school resource officer.

In person meetings - Trustee Schmidgall requested that meetings go back to in person beginning in July. If extra space is needed for social distancing, the meetings could be held at the community center. It was the consensus of the Board to start in person meetings again beginning July.

Mackinaw Community Center Food Pantry Inc. – President Friend reported that the Mackinaw Community Center Food Pantry Inc. has given out 442 boxes and lunches since April 1st. Donations continue to come in. The School is volunteering with distribution of lunches to children in Mackinaw and Deer Creek.

XI. ADJOURNMENT @ 8:37 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Schmidgall to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 06/24/20