

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

June 10, 2019

President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL:

Present: President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Jerry Peterson, and Josh Schmidgall

Absent: Trustee Mark Morman

Also Present: Police Chief Jack Nieu Kirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Pat McGrath, Treasurer Andrea Johnson

III. CONSENT AGENDA: The consent agenda consists of approving the May 13, 2019 regular meeting minutes, E.S.D.A. department report, public works department reports, non-recurring disbursements, and financial reports.

Trustee Peterson moved, seconded Trustee Kamp to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Morman

There being five affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT: none

V. DEPARTMENT REPORTS:

POLICE REPORT: Police Chief Jack Nieu Kirk reported on the activities of the police department. Interviews have begun for the hiring of a full time officer. Nieu Kirk is granting funds to have a Mackinaw Police Department patch placed in the first responders hero room at the Ronald McDonald house of Central Illinois being built in Peoria IL.

Resignations have been received from part time officers Chris Haines and Chase Connor. The resignations were effective immediately.

Amend ordinance regarding holiday pay – Nieu Kirk reviewed his proposal with the Board regarding holiday pay for employees. The proposal states that full time employees (if working a holiday) would receive 8 hours holiday pay along with wages for the hours worked. Part time employees would receive (if working a holiday) wages at a rate of one and a half times for the hours worked.

Trustee Elmore moved, seconded by Trustee Haynes to authorize Attorney Pat McGrath to draft an ordinance to amend holiday pay in the Village Code was proposed by Chief Nieu Kirk. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Morman

There being five affirmative votes, the **motion carried.**

Pay incentives for positions and certifications - Nieu Kirk requested the Board to include incentives for full time police officers that include wage increases for positions and for certifications. The request includes:

\$1.00/hr pay increase for Sergeant Position

\$0.50/hr pay increase for Lead Homicide Investigator Certification
 \$0.50/hr pay increase for Field Training Officer Certification
 \$0.50/hr pay increase for Juvenile Officer Certification
 \$0.50/hr pay increase for Crisis Intervention Training Certification
 \$0.25/hr pay increase for Sexual Assault Investigator Certification

Trustee Elmore moved, seconded by Trustee Haynes to authorize Attorney Pat McGrath draft an ordinance with the requested incentives for full time police officers. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried**.

Amend ordinance regarding police overtime – This item was tabled.

PUBLIC WORKS REPORT: Public Works Manager Schopp reported on the activities of the department. The water main to the Village office was leaking and resulted in the main being replaced. The pavilion constructed in Veterans Park is complete and will be ready for Mack-Ca-Fest. A sidewalk granting access was installed along with a new flower bed. Many compliments have been made on the project. The annual CCR (consumer confidence report) for 2018 has been completed and posted on the website. Copies are also available at the Village Office.

Replace furnace and A/C for the photography studio located in community center – H & H Mechanical submitted a quote to replace the furnace and a/c unit for the photography studio located in the community center. The current a/c is located on the roof but will be placed on the ground for easier maintenance. The quote included furnace, a/c, duct work, and labor for installation at a cost of \$4,527.00

Trustee Kamp moved, seconded by Trustee Peterson to authorize H & H Mechanical to install a furnace and a/c for the photography studio located in the community center for a cost of \$4,527.00. Cost includes furnace, a/c, duct work, and labor for installation. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried**.

Water main improvements and utility disconnection at old water tower empty lot on Franklin St. - While working on disconnection of water lines to the old water tower empty lot on Franklin St. Extra lines have been discovered that will require additional line stops and valves to be installed. Schopp passed around a drawing of how the disconnection will need to be done. Schopp is still investigating on the best approach to handle this project. Estimated cost could be around \$16,000. Schopp will keep the Board updated on the matter.

TREASURER'S REPORT:

Non-Recurring Bills - Trustee Schmidgall moved, seconded Trustee Elmore to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried**.

Appropriation Ordinance #981 – Trustee Elmore moved, seconded by Trustee Peterson to adopt Ordinance #981 making budgets and appropriations for the corporate purposes of the Village of Mackinaw, Illinois, for the fiscal year of May 1, 2019 through April 30, 2020. One change was made to increase MFT to \$100,000. A copy of the ordinance will be filed with the Tazewell County Clerk. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried.**

VI. PRESIDENT’S REPORT:

Appointments of officials – President Friend recommended to the Board that Police Chief Jack Nieu Kirk, Collector Lisa Spencer, Public Works Manager Mike Schopp, E.S.D.A. Coordinator Robert Davies, and Treasurer Andrea Johnson be appointed for terms ending April 30, 2020. Also Zoning Board Member Craig Kilby to be appointed for a term ending April 30, 2024.

Trustee Elmore moved, seconded by Trustee Kamp to accept President Friend’s recommendation to appoint Police Chief Jack Nieu Kirk, Collector Lisa Spencer, Public Works Manager Mike Schopp, E.S.D.A. Coordinator Robert Davies, and Treasurer Andrea Johnson for terms ending April 30, 2020. Also Zoning Board Member Craig Kilby to be appointed for a term ending April 30, 2024. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried.**

Resignation of Zoning Officer Josh Mathis – President Friend presented a resignation letter from Zoning Officer Josh Mathis effective September 1, 2019.

Trustee Peterson moved, seconded by Trustee Kamp to accept Zoning Officer Josh Mathis’s resignation with regret effective September 1, 2019. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried.**

LOCAL LIQUOR CONTROL COMMISSIONER’S REPORT – none

VII. TRUSTEES’ REPORT:

Ordinance # 982 to provide amendments to code regarding carports – Trustee Kamp moved, seconded by Trustee Schmidgall to adopt ordinance #982 amending the Village of Mackinaw municipal code to provide amendments relating to carports. The ordinance states that no carport may be erected in any residential district on any lot within the village limits. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried.**

Resolution #19-03 regarding fees for permits pursuant with the Zoning Code – Trustee Kamp moved, seconded by Trustee Schmidgall to adopt resolution #19-03 establishing the fee to be charged pursuant to section 153 of the Village Code. The resolution removed the fee for use change for construction of apartments on ground level of a commercial zoned property due to this no longer being permitted in the Village Code. No changes were made to the other fees listed. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried.**

Work with High School for possible co-op opportunities - Trustee Schmidgall suggested that the Village look at the co-op program at the high school for seniors to gain job experience. Clerk Spencer contacted Mrs. Desmond by email to see if there are any students looking for a position. She currently doesn’t have any students looking for an office position but will let me know if this changes.

102 E. Madison St. 3D drawing to assist with possibly adding a basketball court and sprinkler park to the empty lot – This item was tabled.

VIII. ATTORNEY'S REPORT:

Ordinance ascertaining the prevailing rate of wages for laborers, workmen, and mechanics employed on public works - Effective as of June 1, 2019 the Illinois Prevailing Wage Act no longer requires public bodies to ascertain a prevailing wage rate ordinance.

IX. NEW BUSINESS:

Lawsuit process - Trustee Kamp asked Attorney McGrath to explain the lawsuit process when a claim has been filed against the Village.

Accessible parking spaces - Public Works Manager Schopp updated the Board that accessible parking spaces that meet ADA standards will be added to the Village properties this week (weather permitting). The engineer and the Attorney General's office have given their recommendations on where and how they should be placed. This will take care of the request received by the Attorney General's office to install one accessible parking space at Village Hall. A photo will then be sent to the Attorney General's office to provide confirmation that an accessible parking space has been provided.

Bids – Chief Nieukirk informed the Board that he is collecting bids to make it that the departments vehicles will not have to stay running when not on patrol and to install remote cameras for security.

X. ADJOURNMENT @ 8:37 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Kamp to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 06/27/19