

VILLAGE OF MACKINAW
VILLAGE BOARD
REGULARLY SCHEDULED MEETING MINUTES

May 8, 2023

Mayor Josh Schmidgall called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. SWEARING IN OF NEWLY ELECTED BOARD MEMBERS – Mayor Schmidgall swore in Willie Cotton and Mark Morman as elected Trustees to serve on the Village Board. (Kraig Kamp was not present and will be sworn in at the next meeting.)

III. ROLL CALL BY:

Present: Mayor Josh Schmidgall and Trustees Willie Cotton, Candy Haynes, Jerry Peterson, Mark Morman, and Tim Severt

Absent: Trustee Kraig Kamp

Also Present: Clerk Lisa Spencer, Public Works Manager Mike Schopp, Police Chief Mike Kemp, and Attorney Pat McGrath

IV. CONSENT AGENDA: The consent agenda consists of approving the April 24, 2023 regular meeting minutes, police department report, EMA department report, Public Works department report, non-recurring disbursements, and payroll report.

Trustee Peterson moved, seconded Trustee Haynes to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Cotton, Haynes, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 1 – Trustee Kamp

There being five affirmative votes, the **motion carried.**

V. PUBLIC COMMENT: none

VI. DEPARTMENT REPORTS:

POLICE CHIEF'S REPORT: The Police Chief Mike Kemp reported on the activities of the department.

PUBLIC WORKS MANAGER'S REPORT: Public Works Manager Mike Schopp reported on the activities of the department. Water loss was up this month due to flushing hydrants, tower filling, draining the cone at the plant and finding a leak at 403 New Castle. The loss should be down next month. The hot water heater was replaced at the center that supplies the EMA and the new ADA bathroom. Brock Lake bathrooms and improvements have been keeping the department busy. Nine new advertising signs have been installed on the outfield fencing. Schopp and Fortney attended pesticide and mosquito spraying training this week and are now licensed for the next three years. MFT bid opening is scheduled for May 9th. In the recent storm there were five trees and one power pole taken out. The department will continue working on cleaning up storm damage this week.

Review bids and award entrance to sewer plant project - Schopp reviewed with the Board the bids received for the entrance to the sewer plant project. The recommendation from the engineer is to award the project to the lowest bidder, Verado Construction, Inc. at the cost of \$74,900.00.

Trustee Morman moved, seconded by Trustee Severt to award the sewer plant project to Verado Construction, Inc. at the cost of \$74,900.00. Funds for the project will come from the earmarked funds for sewer lagoon improvements. On a roll call, the vote was:

AYES: 5 – Trustees Cotton, Haynes, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 1 – Trustee Kamp

There being five affirmative votes, the **motion carried.**

TREASURER'S REPORT:

Non-Recurring Bills - Trustee Haynes moved, seconded Trustee Elmore to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Cotton, Haynes, Morman, Peterson, and Severt
 NAYS: 0
 ABSENT: 1 – Trustee Kamp
 There being five affirmative votes, the **motion carried.**

VII. MAYOR'S REPORT:

Agreement with Good Energy for streetlights and village accounts – Trustee Morman moved, seconded by Trustee Peterson to authorize Mayor Schmidgall to enter into an agreement with Good Energy regarding a 24-month rate cost for village streetlights and village accounts for an estimated savings of 30% to 40%.

AYES: 5 – Trustees Cotton, Haynes, Morman, Peterson, and Severt
 NAYS: 0
 ABSENT: 1 – Trustee Kamp
 There being five affirmative votes, the **motion carried.**

Annual appointment of village officials - Mayor Schmidgall made the recommendation to reappoint Lisa Spencer as collector, Bob Davies as EMA coordinator, Andrea Johnson as Treasurer, Joe McGrath as Zoning Officer, Mike Schopp as Public Works Manager, and Mike Kemp as Police Chief.

Trustee Morman moved, seconded by Trustee Haynes to appoint Lisa Spencer as collector, Bob Davies as EMA coordinator, Andrea Johnson as Treasurer, Joe McGrath as Zoning Officer, Mike Schopp as Public Works Manager, and Mike Kemp as Police Chief for a one term ending on April 30, 2023. On a roll call, the vote was:

AYES: 5 – Trustees Cotton, Haynes, Morman, Peterson, and Severt
 NAYS: 0
 ABSENT: 1 – Trustee Kamp
 There being five affirmative votes, the **motion carried.**

Annual salary review/increase for employees – The Board reviewed the recommendations from department heads regarding wage increases. The Board agreed with the department heads recommendations. They then discussed wage increases for the department heads and agreed with 7% increases for the department heads.

Trustee Severt moved, seconded by Trustee Haynes to increase wages of Public Works Manager Mike Schopp, Police Chief Mike Kemp, and Clerk/Collector Lisa Spencer by 7%. Also increase wages for the following employees as follows:

SRO/Police Officer Kyle Edwards and Police officer Justin Kitts - 7% increase
 Part time Officers Doug Bohnker and Nick Gilmore - .50 per hour increase
 Crossing Guard Barb James – 1.00 per hour increase
 Crossing Guard Becky Vincent – 1.50 per hour increase
 Police Office Clerk Brad Venzon – 1.00 per hour increase
 Public Works employee Brian Lang – 3% increase
 Public Works employee Nate Judy – 7% increase
 Public Works employee Branden Fortney – 5% increase
 Part time Public Works employee Isaac Adams - .75 per hour increase
 Part time Public Works employee Shane Hanselman - .25 per hour increase
 Beautification employee Patty Butterfield - .50 per hour increase
 Beautification employee Stephanie Schmidgall - .25 per hour increase
 Cleaning persons Olivia Adams and Allison Martens – 14.00 per hour as of 1/1/24
 Office assistant Sandy Conley – 1.50 per hour increase
 Deputy Clerk Amanda Nunley – 2.00 per hour increase

On a roll call, the vote was:

AYES: 5 – Trustees Cotton, Haynes, Morman, Peterson, and Severt
 NAYS: 0
 ABSENT: 1 – Trustee Kamp
 There being five affirmative votes, the **motion carried.**

Additional holiday benefit request for full-time employees – The Municipal Clerks of Illinois did a survey of paid holiday benefits for full-time employees. Most of them received Veterans

Day and Presidents Day off as a paid holiday. Clerk Spencer requested that the Board consider granting them off for Village full time employees. After reviewing it was the consensus of the Board to not grant the extra holidays due to the number of vacation days received by employees.

VIII. LIQUOR CONTROL COMMISSIONER'S REPORT: none

IX. TRUSTEES REPORT: none

X. ATTORNEY'S REPORT: none

XI. NEW BUSINESS: none

XII. ADJOURNMENT @ 8:08 P.M.: There being no further business to come before the Board Trustee Haynes moved, seconded by Trustee Severt to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk
Posted: 5/23/23