

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

April 26, 2021

President Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

Absent: none

Also Present: Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Deputy Clerk Amanda Nunley, Public Works Manager Mike Schopp, Treasurer Andrea Johnson, Attorney Mark McGrath, Kevin Sauder, Michelle Friend, Leary & Cathy Friend, Eric Shangraw, and Tony Moore

III. CRAIG FRIEND APPRECIATION PRESENTATION: Trustee Peterson presented a plaque to Village President Friend. Friend was thanked for his years of dedication and service to the Village of Mackinaw. The room applauded and everyone thanked him for everything he does for the Village. Friend's term will end April 30, 2021, he has been Village President since 2005.



IV. CONSENT AGENDA: The consent agenda consists of approving the April 12, 2021 regular meeting minutes, public works department report, police department report, non-recurring disbursements, account balance, and payroll report.

Trustee Peterson moved, seconded Trustee Schmidgall to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

V. PUBLIC COMMENT:

Bill Embry regarding request to annex 407 S. Orchard St. – Bill Embry came before the Board to request to annex 407 S. Orchard St. into the Village. He is in the process of selling the property to Victor Grethey. The property will be turned into a PUD with 6 lots for commercial buildings. Embry is willing to annex the property if the Village will install water and sewer to the property. The estimated cost to run water and sewer is \$30,000 this would be reimbursed to the Village by taxes and utilities bills in approximately 6 years.

Trustee Morman moved, seconded by Trustee Haynes to have McGrath Law Office proceed with the annexation agreement and concept. The Village will run water and sewer to the property as part of the agreement. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

VI. DEPARTMENT REPORTS:

POLICE CHIEF'S REPORT: Police Chief Brandon Reese reported on the activities of the police department. Reese informed the Board that the department took part of National RX Take Back Day that was April 24, 2021. As a public service the police station was opened so that people could bring in their unused or expired prescription drugs.

Recommendation for Eastwood Park Subdivision speed limit – Chief Reese reported to the Board that the department did 8 extra patrols on Brighton Ave and during that time the highest speed read was 17 mph. Reese stated that people slow down when they see a police car so this number is normal. He does recommend that speed limit signs be placed in the subdivision. Trustees Elmore and Moran suggested a playground area sign be placed on Brighton Ave by the park area. The Board continued discussion on lowering the speed limit due to the amount of children in the subdivision.

Trustee Peterson moved, seconded by Trustee Elmore to keep Park Trail Rd. 30 mph and to have an ordinance drafted by the office to reduce the rest of the streets in the Eastwood Park subdivision to 20 mph. Signs will be posted in the subdivision. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

Purchase of new squad vehicle for the department – This item was tabled at the last meeting due to there not being a full board at the last meeting. Chief Reese asked the Board if they can any questions about the quote he submitted previously for a 2021 Dodge Charger from Thomas Dodge Chrysler Jeep of Highland, Inc. at a cost of \$27,676.00. This price does not include the transferring of equipment and decaling which would be an additional \$9,169.00. Reese feels that the Impala is not dependable anymore. Trustee Schmidgall would like to see the department wait until the allocated funds are available. Currently there is not enough in the line item to purchase the vehicle. Trustee Morman would like to see a rotation of 5 years for the vehicle purchases instead of the current 4 year rotation. Reese stated a 3 year rotation would better suit the department. Trustee Kamp stated if you go on a rotation then the Tahoe is the oldest and would be the vehicle to phase out. Reese said the Tahoe is in better condition than the Impala and the Tahoe has no mechanical issues. The Impala has issues with the A/C which causes it to sometimes overheat. Trustee Kamp said that we don't need to purchase a vehicle just in case something may go wrong with one we have, that would be like building a new Village Hall in case the one we have might fall down. Trustee Elmore stated that she is not against purchasing a car to replace the Impala but would like to hold off until the funds are available. Trustee Morman stated that the Board might discuss changing the number of years for rotation when looking at the budget for next fiscal year. Reese stated that the quote given is good until August 5, 2021. Trustee Elmore asked that we hold off making a decision until after the first installment of property taxes are received and then review the matter again.

PUBLIC WORKS MANAGER'S REPORT: Public Works Manager Mike Schopp reported on the activities of the department. They are working on water samples for the well at Brock Lake to be able to open the bathrooms and concession stand for the season. Schopp has met with Kerr regarding the Main St project and is looking like when the project is done that the sidewalks may also need to be replaced. He will review the project with the engineers further and report back to the Board. The new PFAS testing required by the EPA came back all clear, which is good news for the Village.

Demo wall in community center – Schopp presented a quote from Chris Nunley to remove the wall, repair the ceiling, and install columns at the community center for the cost of \$4,906.00. Schopp stated that when the wall is removed he would like to pull the carpet back and level an area of the floor, this could lead to the possibility of having to replace the flooring in that room. Schopp was asked if this is a project that the department could do. Schopp said they can do the work but it would have to be during a slow period or when weather permits them to do an inside project. Trustee Morman asked if this could be covered by the Local Cure Grant. Clerk Spencer said that to be reimbursed by that grant, funds had to be spent by December 31, 2020. It was the consensus of the Board to have public works do the project when time permits.

Detention pond in the industrial park behind businesses – Trustee Elmore moved, seconded by Trustee Schmidgall to accept the proposal from Miller & Son Construction to V the ditch, add reinforcement mat, concrete swale and add detention pond at a cost of \$24,962.00. This will assist with water run off for the businesses. This cost will be funded with business district funds. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

Pub 52 would like to have an entrance to their parking lot be placed off of Leopold St. Schopp stated that to do this it would require V the ditch, swale the ditch, and install a culvert. He will have them mark out the area and review it with them further.

Purchase of new F-450 service vehicle for the department – Public Works Manager Schopp presented the Board with a quote from National Auto Fleet Group for a 2022 Ford Super Duty F-450 utility truck at a state bid price of \$57,060.76. The funds are currently available to cover the cost of this purchase for the department.

Trustee Elmore moved, seconded by Trustee Peterson to authorize the purchase of a 2022 Ford Super Duty F-450 utility truck at a state bid price of \$57,060.76 from National Auto Fleet Group. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

TREASURER'S REPORT:

Non-Recurring Bills - Trustee Kamp moved, seconded Trustee Elmore to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

Review bids and award solid waste removal and disposal bids - The Board reviewed the bids for solid waste and recycling removal and disposal received by Area Disposal and Republic Services. Area Disposal offered lower rates and more options including a franchise fee.

Trustee Schmidgall moved, seconded by Trustee Morman to award the bid to Area Disposal option C which includes weekly curbside collection, every other week residential curbside recycling collection (households will need to enroll), electronic waste drop off in Morton at no extra cost, and an annual franchise fee to the Village. Trash carts will be provided at no cost to customers. The RFP has details for an annual curbside bulky item clean up. This will be a 5 year contract with a 2.5% increase annually. The starting monthly rate for service will be \$15.61. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

A contract will be drafted and voted on at the next Board meeting. Billing for this service will be done monthly by the Village and will be included with the water/sewer bills beginning July 1st. The Board discussed adding an administration fee to cover the cost of billing and handling customer service.

Trustee Haynes moved, seconded by Trustee to add an administrative fee of \$3.00 per month to the billing to cover the cost of billing and handling customer service for solid waste removal and curb side recycling. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

VII. CLERK'S REPORT:

Resolution #21-02 regarding the release of closed session minutes – Trustee Elmore moved, seconded by Trustee Schmidgall to adopt resolution #21-02 regarding the release of closed session minutes. At this time the Board chose to keep all closed session minutes closed. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

VIII. PRESIDENT'S REPORT:

2021 Arbor Day Proclamation - President Friend proclaimed April 30, 2021 as Arbor Day in the Village of Mackinaw and urges residents to celebrate by planting a tree for future generations.

IX. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT:

Annual liquor license renewals – Trustee Morman moved, seconded by Trustee Kamp to accept the recommendation of the Local Liquor Commission and renew Haynes on Main LLC and Pub 52 with Class A licenses, along with Casey's General Store #3053 and Zehr Foods, Inc. with Class B licenses for a term of one year beginning May 1, 2021. On a roll call, the vote was:

AYES: 5 – Trustees Haynes, Kamp, Morman, Peterson, and Schmidgall
NAYS: 0
ABSENT: 0
ABSTAIN: 1 – Trustee Elmore

There being five affirmative votes, the **motion carried.**

X. TRUSTEES' REPORT:

Annual wage increases for employees – This item was tabled until the next meeting. Public Works Manager Schopp requested that the Board do a job performance review on all department heads.

Annexation of land purchased by Dustin and Kerry Schmidgall – Trustee Kamp moved, seconded by Trustee Elmore to authorize Attorney Pat McGrath to draft an annexation agreement for Schmidgall's property on the south side of Rt. 9. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

Mack-Ca-Fest – Trustee Schmidgall updated the Board that the Mack-ca-fest committee canceled this year's festival. Trustee Haynes stated that the Mack-Ca-Fest committee is looking at working with Haynes on Main and arranging a street fest instead of the festival this year due to Covid and lack of volunteers. Trustee Schmidgall offered suggestions to have the Village assist with organizing other events in the park on that day such as bingo and vendor show and see if Lions Club would be interested in grilling out and Mackinaw Recreation sell strawberry shortcake. The room gave additional suggestions such as the medallion, bounce houses, funnel cakes, and carriage rides. Chief Reese suggested that he would like to arrange a first responder's community cook out at the fire station. Haynes stated that the only way an event like this can be done is with volunteers. In the past few years it has been difficult to get people to volunteer their time. Trustee Haynes will discuss this with the Mack-Ca-Fest committee to see if this is something that can be done and report back to the Board.

Review Ordinance #1002 relating to standard work week of salaried employees - Trustee Schmidgall stated that he does not agree with the addition of section (F) in ordinance #1002 that was passed at the last meeting. The first time card with this ordinance Chief Reese worked over and used the extra hours work to take two days off instead of using his benefits. Trustee Kamp stated that this was not the intention of the ordinance it was to be used for a couple of hours not days off. Trustee Peterson feels that we need to let the salaried employees make their own decisions with regards to time off and hours worked. Kamp would like see how other communities and departments handle salaried employees. The code was written more for hourly employees and may need some additions for salaried. The Board asked Clerk Spencer to find samples of how other communities handled salaried employees.

Trustee Elmore moved, seconded by Trustee Schmidgall to have an ordinance drafted to remove section (F) of ordinance #1002. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

XI. ATTORNEY’S REPORT: none

XII. NEW BUSINESS:

School Resource Officer – Trustee Elmore wants to make sure the school board has input on the school resource officer agreement between the school district and the village. She would like their input on how advantageous having an officer at the school was this year.

XIII. ADJOURNMENT @ 9:43 P.M.: There being no further business to come before the Board Trustee Haynes moved, seconded by Trustee Elmore to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: