

VILLAGE OF MACKINAW
VILLAGE BOARD
REGULARLY SCHEDULED MEETING MINUTES

April 24, 2023

Mayor Josh Schmidgall called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

PLEDGE OF ALLEGIANCE

I. ROLL CALL BY:

Present: Mayor Josh Schmidgall and Trustees Carolyn Elmore, Kraig Kamp, Candy Haynes, Jerry Peterson, Mark Morman, and Tim Severt

Absent: none

Also Present: Clerk Lisa Spencer, Public Works Manager Mike Schopp, Police Chief Mike Kemp, EMA Coordinator Bob Davies, Treasurer Andrea Johnson, Deputy Clerk Amanda Nunley, Attorney Mark McGrath, Glenn & Stephanie Neeley, Margot Hellesest, and Willie Cotton

II. CONSENT AGENDA: The consent agenda consists of approving the April 10, 2023 regular meeting minutes, police department report, EMA department report, Public Works department report, non-recurring disbursements, and payroll report.

Trustee Peterson moved, seconded Trustee Haynes to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

III. PUBLIC COMMENT:

207 S. Webster variance – Glenn and Stephanie Neeley came before the Board to explain their request for a variance to reduce their front yard from 25ft to 21ft. They submitted a building permit but then decided to change their plans. They admitted that they didn't do their research and thought their building permit would still work even with the changes. Trustee Morman stated that the Zoning Board was concerned with a reduction of the front yard in case the Village ever decides to widen the street, so their recommendation was to deny the variance. Morman stated that he has since spoken with Glenn and has changed his mind on granting the variance. Neeley's have stated that if any work to widen the road ever does happen that they will remove the 4ft of deck that is included in a variance. To overturn a recommendation of the Zoning Board it requires 2/3 super majority vote so the mayor will be included in the ordinance vote.

Ordinance #1042 regarding reducing front yard 207 S Webster St. - Trustee Elmore moved, seconded by Trustee Severt to approve the variance for 207 S Webster St to add an extension to their deck and reduce their front yard by 4ft. The owners have stated that they will remove the extension if the Village ever decides to widen the street. On a roll call, the vote was:

AYES: 7 – Mayor Schmidgall & Trustees Elmore, Haynes, Kamp, Morman,
Peterson, and Severt
NAYS: 0
ABSENT: 0

There being seven affirmative votes, the **motion carried.**

Award of Gratitude to Carolyn Elmore – Mayor Schmidgall presented Carolyn Elmore an Award of Gratitude in appreciation of twenty-four years on the Village Board. She was thanked for her dedication and commitment to the Village and its residents. She was also presented Key to the Village and appreciation gifts for her time served. Carolyn served on the Board as a Trustee from 1999-2023. Her yada yada and blah blah remarks will be missed by all. The Board wished her well on her retirement from Village Trustee.



IV. DEPARTMENT REPORTS:

POLICE CHIEF’S REPORT: The Police Chief Mike Kemp reported on the activities of the department. Kemp presented Trustee Elmore with a token of appreciation from the department and thanked her for her time served.

Motorola/Starcom radios for department – Chief Kemp and EMA Coordinator Davies explained to the Board that dispatch is changing to Motorola/Starcom so the department will need to purchase new radios to communicate with them. Kemp’s quote for the police department is \$27,432.54 which includes 3 radios for vehicles and 6 portable radios. Davies’s had not received his written quote but was told it would be close to \$3,000 for 1 portable radio.

Trustee Severt moved, seconded by Trustee Haynes to approve the purchase of Motorola/Starcom radios for the police department in the amount of \$27,432.54 for 3 radios for vehicles and 6 portable radios. On a roll call, the vote was:

- AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt
- NAYS: 0
- ABSENT: 0

There being six affirmative votes, the **motion carried.**

Trustee Elmore moved, seconded by Trustee Haynes to approve the purchase of a Motorola/Starcom portable radio for the EMA department at a cost not to exceed \$3000. On a roll call, the vote was:

- AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt
- NAYS: 0
- ABSENT: 0

There being six affirmative votes, the **motion carried.**

EMA COORDINATOR’S REORT: Coordinator Davies reported on the activities of the department. Davies stated that the department upgrade project to digital is complete. He is updating the disabled persons lists and the information with the rescue squad. The one call now system was used to give residents notice of the recent supercell storm that came through our area in March. 1028 were sent out and 928 were reached. The system reports when a number is no longer in use, so Davies was able to remove 38 numbers from the system. Davies then thanked Carolyn Elmore for her 24 years on the Village Board.

Motorola/Starcom radios for department – Discussed and voted on earlier in this meeting.

PUBLIC WORKS MANAGER'S REPORT: Public Works Manager Mike Schopp reported on the activities of the department.

Approve cost to construct hallway to ADA bathroom at the community center - Tazewell County had a grant which is allowing them to construct an ADA bathroom at the community center. It was recently made aware that the hallway area to the bathroom was not part of the grant. Schopp has a quote to do a hallway with ceiling, drywall, and flooring to the bathroom. The estimate was \$9,032.

Trustee Elmore moved, seconded by Trustee Haynes to approve the cost of \$9,032 to construct the hallway area to the ADA bathroom at the community center. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

TREASURER'S REPORT:

Non-Recurring Bills - Trustee Haynes moved, seconded Trustee Elmore to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

CLERK'S REPORT:

Recycling grant agreement between Village and Tazewell County – Trustee Elmore moved, seconded by Trustee Peterson to authorize Mayor Schmidgall to enter into an agreement with Tazewell County regarding the Village's recycling program. The Village will receive \$18,642.59 from Tazewell County to use in connection with a County approved recycling collection program. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

Additional holiday benefit request for full-time employees – This item was tabled.

V. MAYOR'S REPORT:

Hometown Hero Banners – Mayor Schmidgall asked Deputy Clerk Nunley to give an update on the Hometown Hero Banners project. Currently the Village has received 13 completed applications and received over \$900 in donations for the project. Nunley will be going to the Mackinaw Legion meeting to assist with having the members fill out applications. Applications have been sent out with water bills, placed on Facebook, and at the Village office. Additional applications will be placed at the post office, library, and pharmacy. Banners will be placed along the roadways through the Village.

Annual salary review/increase for employees – This item was tabled.

VI. LIQUOR CONTROL COMMISSIONER'S REPORT:

Renewal of annual liquor licenses – Trustee Haynes moved, seconded by Trustee Elmore to renew the annual liquor licenses for Haynes on Main LLC Class A, Pub 52 Class A, RSKS Corp. Class A, Casey's General Store #3053 Class B, and Zehr Foods Inc. Class B for a term ending April 30, 2024. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

VII. TRUSTEES REPORT:

Ordinance #1043 amendments relating to yards and fences - Trustee Morman moved, seconded by Trustee Peterson to approve ordinance #1043 providing amendments relating to yards and fences stating that no fence or wall shall be placed in the village right-a-way easement. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

VIII. ATTORNEY'S REPORT: Attorney McGrath asked that Trustee Morman explain to the Zoning Board Members the reason why the Village Board overturned their variance recommendation.

IX. NEW BUSINESS: Trustee Morman thanked Trustee Elmore for her years of being a board meeting. He also encouraged the Board to go to Brock Lake and look at the progress of the improvement being done.

X. ADJOURNMENT @ 7:56 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk
Posted: 5-9-23