

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

April 13, 2020

President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Jerry Peterson, and Josh Schmidgall

Absent: Trustee Mark Morman

Also Present: Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Pat McGrath, Treasurer Andrea Johnson, and EMA Coordinator Bob Davies

III. CONSENT AGENDA: The consent agenda consists of approving the March 9, 2020 regular meeting minutes, public works department reports, E.M.A. department report, non-recurring disbursements, account balance, and payroll report.

Trustee Peterson moved, seconded Trustee Elmore to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Morman

There being five affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT: none

V. DEPARTMENT REPORTS:

POLICE REPORT: Police Chief Brandon Reese reported on the activities of the police department. Reese explained how the department is staying safe during COVID-19. The department is looking into applying for grants, and researching Tasers and PBT's. A hiring notice was placed on Indeed for the school resource officer. The department has received 28 applicants for the position. The department vehicles will be decaled this week in school colors to show support to our community. Funding for the decals was received by Walmart grants.

Ordinance #992 regarding overtime pay for full time employees and elimination of compensatory time - Trustee Haynes moved, seconded by Trustee Peterson to adopt ordinance #992 relating to overtime and deleting compensation time from the Village Code. Now all hourly waged full time employees shall be paid time and a half for hours worked over a standard work period that is unable to be compensated by equal time off within the pay period. Employees were no longer able to accumulate compensation time as of 2015 therefore; the compensation time part of the section was removed. On a roll call, the vote was:

AYES: 4 – Trustees Haynes, Kamp, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Morman

PRESENT: 1 – Trustee Elmore (counts with majority)

There being five affirmative votes, the **motion carried.**

EMA COORDINATOR'S REPORT: EMA Coordinator Bob Davies reported on the activities of the department. Davies gave the results of the one call now test call from March 3, 2020. Davies gave an update on COVID-19 and that he is working on coordinating pharmacy and food pick up for local elderly residents. Davies has had three people contact him will to help with this service. Davies has been checking on the local registered disabled persons to make sure their needs are met. He stated March and April have been busy with call outs for his department. Trustee Elmore thanked Davies for continuing to check on the elderly.

PUBLIC WORKS REPORT: Public Works Manager Mike Schopp reported on the activities of the department. Schopp updated the Board on the department's procedures for protecting against COVID-19. Routine hydrant flushing is being done this week. North Orchard storm drain project has been rough graded by GA Rich. He has contacted a landscaper regarding sodding the area instead of grass seed due to it being on such a hill. The Board agreed that was the way to do it and told him to proceed.

Clean-up day – Schopp was previously asked to contact the Minier Board to see if something could be worked out to have their staff assist with clean-up day. Schopp stated that Minier is not having board meeting during this time so he was unable to discuss the matter with them. He suggested getting a semi-truck to follow public works around to load directly on to the truck. Since COVID-19 is causing many cancellations and rescheduling the Board discussed if it would be better and safer for staff to push back to this fall or cancel. Upon further discussion it was the consensus of the Board to cancel clean-up day for 2020. The cancellation will be posted on Facebook and on the water bills.

VI. TREASURER'S REPORT:

Non-Recurring Bills - Trustee Kamp moved, seconded Trustee Elmore to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried**.

VII. PRESIDENT'S REPORT: none

VI. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT: none

VIII. TRUSTEES' REPORT:

Employee health insurance and discuss annual pay increases – Trustee Elmore moved, seconded by Trustee Schmidgall to have Kulh and company renew the employee health insurance with Blue Cross Blue Shield 1500 Choice plan beginning April 1, 2020. Employees will be granted a reimbursement on deductibles met. Single plans will receive \$1000 reimbursement after meeting their \$1500 deductible. Family plans will receive a \$2000 reimbursement after meeting their \$3000 deductible. Family plans will be granted a \$650 credit monthly - any coverage cost over that amount for the Blue Cross Blue Shield 1500 Choice plan will be a cost of 30% to the employee. Life and short term disability insurance will remain with Lincoln Financial Group. Dental insurance will remain with Delta Dental. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried**.

Possible relocate of EMA department to empty studio at community center - Trustee Schmidgall asked the Board to consider moving the EMA department to the empty studio at the community center. Trustee Peterson said that he would like to see if the area could be rented out again. EMA Coordinator Davies informed the Board that he had the garage at the police station for his guys to use and have a separate entrance but former Chief Nieukirk needed the space for the police so currently Davies has an office at the station. Chief Reese suggested that he move to an office at Village Hall and use some storage shelves at the police garage. President Friend stated that the food pantry may be interested in renting the studio. Schmidgall asked the Board to look at the area before making a decision.

Use Economic Development Fund to assist local businesses with hardship due to Covid-19 – Trustee Schmidgall asked the Board's thoughts on using the economic development fund for no interest or low rate loans to assist businesses that are unable to receive financial assistance from other sources. Attorney McGrath spoke about some programs that are available right now and suggested that the Board push those first before using the Economic Development Fund.

IX. ATTORNEY'S REPORT: none

X. NEW BUSINESS:

Burning in Village limits – Trustee Haynes asked if the Village was currently allowing burning. At this time Tazewell County is supporting any community that wishes to have a burn ban but the Village does not currently have one. Chief Reese will update the Board if this becomes an issue.

EMA – Davies updated the Board that he has been in contact with the local churches to see if they know of anyone needing assistance during this time.

Food Pantry – President Friend told the Board that he spoke the Food Pantry's coordinator and they currently have enough funds to get through next month.

XI. ADJOURNMENT @ 7:55 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 04/28/20