

**VILLAGE OF MACKINAW**  
**VILLAGE BOARD**  
**REGULARLY SCHEDULED MEETING MINUTES**

**April 10, 2023**

**Mayor Josh Schmidgall called the meeting to order at 7:00 p.m.**  
**This was a regular meeting of the Village of Mackinaw.**

**PLEDGE OF ALLEGIANCE**

**I. ROLL CALL BY:**

**Present:** Mayor Josh Schmidgall and Trustees Carolyn Elmore, Kraig Kamp, Candy Haynes, Jerry Peterson, and Tim Severt

**Absent:** Trustees Mark Morman

**Also Present:** Clerk Lisa Spencer, Public Works Manager Mike Schopp, Police Chief Mike Kemp, Attorney Pat McGrath, and Willie Cotton

**II. CONSENT AGENDA:** The consent agenda consists of approving the March 27, 2023 regular meeting minutes, police department report, non-recurring disbursements, and payroll report.

Trustee Haynes moved, seconded Trustee Peterson to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt  
NAYS: 0  
ABSENT: 0

There being six affirmative votes, the **motion carried.**

**III. PUBLIC COMMENT:** none

**IV. DEPARTMENT REPORTS:**

**POLICE CHIEF’S REPORT:** The Police Chief Mike Kemp reported on the activities of the department. The department will need to purchase new radios when dispatch switches to Motorola. The estimated cost is \$37,000. Kemp will work with Deputy Clerk Nunley to see if there are grants available to assist with this expense. Officer Pawlak will soon be available to work as a part-time officer for the Village. The 2015 Impala will be listed for sale next week, the car will be placed in front of the police station with details on the car and how to place a bid.

**PUBLIC WORKS MANAGER’S REPORT:** Public Works Manager Mike Schopp reported on the activities of the department. Schopp reported that his water loss is up so he believes there may be a leak in the system somewhere and will be looking for it. Mowing, Julies, and yard waste pick up have begun for the season. The bathroom floor at Brock Lake has been poured by Hoffman Concrete. Schopp stated that he appreciates their assistance with the bathroom project. Hydrant flush in the village was last week and flushing at Heritage Lake will be completed this week.

Tazewell County had a grant which is allowing them to construct an ADA bathroom at the community center. It was recently made aware that the hallway area to the bathroom was not part of the grant. Schopp has a quote to do a hallway with ceiling, drywall, and flooring to the bathroom. The estimate was \$9,032. The Board agreed to have the work done but will vote on the expense at the next meeting.

**Revisions to the sidewalk/curb construction policy regarding reimbursement amount –** Schopp suggested that the Board update the reimbursement amounts on the sidewalk/curb construction policy, due to the increase in the cost of concrete.

Trustee Elmore moved, seconded by Trustee Severt to increase the reimbursement amount for sidewalk to \$9.00 per square foot and increase the reimbursement amount for curb to \$60.00 per linear foot. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt  
NAYS: 0  
ABSENT: 0

There being six affirmative votes, the **motion carried.**

**Resolution #23-01 for storm water easement at 206 S. Main St. -** Trustee Morman moved, seconded by Trustee Peterson to adopt resolution #23-01 for a storm water easement at 206 S. Main St. This is due to a storm water pipe being located on property that is not owned by the Village. If for any reason the Village needs to excavate this storm water pipe, the Village shall restore the surface of the land to a condition substantially similar to that which existed prior excavation. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt  
NAYS: 0  
ABSENT: 0

There being six affirmative votes, the **motion carried.**

#### **TREASURER’S REPORT:**

**Non-Recurring Bills -** Trustee Haynes moved, seconded Trustee Elmore to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt  
NAYS: 0  
ABSENT: 0

There being six affirmative votes, the **motion carried.**

**Certificate of Estimated Revenue –** Trustee Elmore moved, seconded by Trustee Morman to approve the certificate of estimated revenue for fiscal year 2024 and have filed with the County Clerk. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt  
NAYS: 0  
ABSENT: 0

There being six affirmative votes, the **motion carried.**

**Quarterly Investment Report –** Trustee Morman moved, seconded by Trustee Haynes to approve the investment report ending March 31, 2023. The report shows the investments and interest earned on the village accounts. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt  
NAYS: 0  
ABSENT: 0

There being six affirmative votes, the **motion carried.**

#### **V. MAYOR’S REPORT:**

**Renew cell tower lot lease agreement with American Tower Corp. –** The agreement was reviewed by legal. After minimal changes both parties agree on the terms of the ground lease agreement for the cell tower lot.

Trustee Morman moved, seconded by Trustee Kamp to authorize Schmidgall, on behalf of the Village, to enter into an agreement with American Tower Corp. to renew the lease agreement for the property where the cell tower is in the industrial park. The lease is for 6 additional 5 year terms. Commencing with rental payment increase from \$1050.07 per month to \$2500.00 per month with a 3% increase annually commencing on October 12, 2024. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt  
NAYS: 0  
ABSENT: 0

There being six affirmative votes, the **motion carried.**

**Autism Awareness Proclamation –** Mayor Schmidgall proclaimed that April 2023 has been designated as Autism Awareness Month for the Village of Mackinaw. The Village is honored to take part in the annual observance of World Autism Month to address the diverse needs of individuals with Autism and their families.

**Arbor Day Proclamation** – Mayor Schmidgall proclaimed that the Village of Mackinaw will observe Arbor Day April 28, 2023 and urge all citizens to plant trees to gladden the heart and promote the well-being of future generations.

As an Arbor Day celebration, the Village has ordered 20 trees to be given away to village residents that wish to plant a tree on their property. The trees will be a variety of Illinois native species and will be available on a first come first served basis. The Village will advertise this event once the trees have arrived.

**VI. LIQUOR CONTROL COMMISSIONER’S REPORT:** none

**VII. TRUSTEES REPORT:**

**Hiring the clearing of brush from timber area at Brock Lake** – Siliskie Land Management Inc. volunteered one hour for brush clearing in the timber at Brock Lake to show the Board how the area would be after clearing. Trustee Morman would like to hire him to complete the project for \$3200 (16 hours @ \$200 per hour).

Trustee Morman moved, seconded by Trustee Kamp to hire Siliskie Land Management Inc. to complete the brush clearing from the timber area at Brock Lake at a cost of \$3200. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

**VIII. ATTORNEY’S REPORT:** none

**IX. NEW BUSINESS:** none

**X. ADJOURNMENT @ 7:42 P.M.:** There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

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Lisa Spencer, Village Clerk  
Posted: 04/25/23