

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

March 11, 2019

Trustee Jerry Peterson called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL:

Present: Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Jerry Peterson, Mark Morman, and Josh Schmidgall

Absent: President Friend

Also Present: Police Chief Jack Nieukirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Pat McGrath, Treasurer Andrea Johnson, Bill Embry, Brent Rassi, and Randy Butts

III. CONSENT AGENDA: The consent agenda consists of approving the February 25, 2019 regular meeting minutes, police department reports, E.S.D.A. department report, public works department reports, non-recurring disbursements, and financial reports.

Trustee Morman moved, seconded Trustee Haynes to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Peterson, Morman, and Schmidgall
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT:

Bill Embry regarding modification of the developer reimbursement agreement for Eastwood Park Subdivision – Bill Embry came before the Board to request modification of the developer reimbursement agreement for Eastwood Park Subdivision. He explained that there are 4 lots still available in the subdivision. He would like to be able to offer them to the neighbors for home additions or garages. He is asking the Board for a modification of the reimbursement agreement to 1/3 of the normal reimbursement but only if the lot has a home addition or a garage built on it.

Trustee Schmidgall moved, seconded by Trustee Kamp to authorize Pat McGrath to write an amendment to the developer reimbursement agreement for Eastwood Park Subdivision to allow 1/3 reimbursement (\$3000) for the last 4 remaining lots but only if a home addition or a garage is built on the lot. If the lot is sold and a house is built, then the complete reimbursement will still apply. On a roll, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Peterson, Morman, and Schmidgall
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

Randy Butts of Clemens Insurance Corp. regarding quotes for employee health insurance - Randy Butts of Clemens Insurance Corp. presented to the Board quotes and options for employee health insurance. Butts explained how having a higher deductible can lower monthly premiums. He suggested offering a reimbursement of deductible to individuals that meet their deductible. Approximately only 28% of individuals meet their deductible so a reimbursement program can give higher overall savings to the employer. The Board was explained the difference between an age rated plan verses and composite plan. The Board thanked him for answering their questions. The employee health insurance will be placed on the next agenda for a vote to determine which plan to enroll in, whether to go age rated or composite, deductible reimbursement policy for employees, life & disability insurance, employee contribution of premium, vision coverage, and dental coverage.

Brent Rassi regarding drainage issue in alley between Fourth St. and Susan Ln. – Brent Rassi asked the Board when the new larger drain basin will be installed. He reminded the Board that he is still waiting for this to happen. Public Works Manager Schopp updated him that he had the company out there the other day inspecting the project area. Everything for the project has been ordered and they are scheduled to start the work as soon as they can.

V. DEPARTMENT REPORTS:

POLICE REPORT: Police Chief Jack Nieu Kirk reported on the activities of the police department. Chief Nieu Kirk updated the Board on the upcoming trainings scheduled for the department. He informed the Board that he has applied for a grant through the Village's liability insurance to assist with security locks for the department. Nieu Kirk enlightened the Board that COUNTRY Financial Representative John Zaiser was pleased to inform him that Mackinaw Police Department is a 2019 recipient of a \$1,500 COUNTRY Financial Operation Helping Heroes Donation. Nieu Kirk would like to use the donation for upgrades in the station to have a secure lobby along with working stations for the officers.

LAWSUIT FILED - The Board was informed that a lawsuit has been filed against the Village of Mackinaw and former Mackinaw Police Officer Dorn along with Tazewell County. The mother of the man shot and killed last spring by Tazewell County deputy is suing the county and the Village of Mackinaw, alleging the officers who responded were not properly trained to deal with a mentally ill person. The Village's insurance company has been contacted and claim # has been issued. Nieu Kirk will keep the Board updated on this matter.

AGENDA ITEMS - Police Chief Nieu Kirk reviewed his proposed ordinance drafts and financial reports supporting his agenda items with the Board. The Board then had the opportunity to ask questions regarding the items. Trustee Elmore thanked him for the documents but would like more time to absorb the information and figure out employee health insurance before proceeding with most of the items.

8:52 P.M. 5 MINUTE BREAK: Trustee Peterson released the Board for a 5 minute break.

8:57 P.M. MEETING RESUMED

Authorize hiring of 3rd full time officer – This item was tabled.

Authorize hiring of part time police clerical assistant – Nieu Kirk stated that he would like to hire a part time clerical assistant to work on getting the department up to date on UCR and NIBRS coding electronically for the State and FBI. This will need to be done for all reports made in the last 30 years and is mandated by the State and FBI. The clerical assistant would be a part time position of less than 1000 hours annually at a cost of \$10 - \$12 per hour. The position would be re-evaluated after one year to determine if the position is still necessary once the department is up to date.

Trustee Elmore moved, seconded by Trustee Schmidgall to authorize Chief Nieu Kirk to accept applications and hire a part time police clerical assistant. This is a part time position of less than 1000 hours annually at a cost not to exceed \$12 per hour. The applicants will be subject to back ground checks. The position will be reviewed once the department is up to date to determine if it is still beneficial.

Amend ordinance regarding police holiday pay – This item was tabled.

Amend ordinance regarding police overtime – This item was tabled.

2019-2020 fiscal year police budget – This item was tabled.

PUBLIC WORKS REPORT: Public Works Manager Schopp reported on the activities of the department. Schopp stated that the street sweepers will be out working on removing the rock from the road now that spring is approaching. The Board was updated that the 1990 dump truck sold for \$2550.00 by sealed bid process. The last power outage revealed that the antennas on the water tower lost power for communications. The fire department and rescue squad would like to share the expense of purchasing a generator for the water tower to assure that communications are not lost due to power outages. Schopp will determine the type and will have a quote ready for the next meeting.

TREASURER'S REPORT:

Non-Recurring Bills - Trustee Elmore moved, seconded Trustee Peterson to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Peterson, Morman, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried**.

VI. PRESIDENT'S REPORT:

Approve placing 305 E. Franklin St. out for bid again and determine advertising of bid – This item was tabled due to the capping of the utility lines taking longer than anticipated.

VII. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT: none**VIII. TRUSTEES' REPORT:**

Employee insurance deductible reimbursement – This item was table until the next regularly scheduled meeting.

Brock Lake Improvement funds – Trustee Schmidgall spoke to the Board regarding the ear marked funds available to assist Mackinaw Township Recreation with improvements at Brock Lake. The high school has donated bleachers for the facility but in order to install them safely concrete pads will need to be poured. Mackinaw Township Recreation is requesting from the Village assistance with half of the cost to pour the pads which is estimated to be up to \$2000.

Trustee Schmidgall moved, seconded by Trustee Elmore to assist Mackinaw Township Recreation with funding of concrete pads to place bleachers on at Brock Lake up to \$2000 from the ear marked funds available to assist with improvements. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Peterson, Morman, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried**.

Chain link fence around JFL football field at Brock Lake – Trustee Schmidgall informed the Board that he was approached by JFL asking if they could install a chain link fence around the football field at Brock Lake. The Board discussed it and agreed that if plans were brought to them to review and if JFL meet all the requirements of the Public Works Manager. The Board would then consider allowing the fence to be installed at JFL's expense.

Approve increase in Attorney fees – The Board received a letter from McGrath Law Office, P.C. showing that their hourly rates are increasing. The increase is due to the cost of doing business.

Trustee Schmidgall moved, seconded by Trustee Kamp to approve the hourly rate increase for legal services by McGrath Law Office, P.C. effective immediately. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Peterson, Morman, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried**.

102 E. Madison St. 3D drawing to assist with possibly adding a basketball court and sprinkler park to the empty lot – This item was tabled.

IX. ATTORNEY'S REPORT: none**X. NEW BUSINESS: none**

XI. ADJOURNMENT @ 9:22 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 3/26/19