

**VILLAGE OF MACKINAW**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**REGULARLY SCHEDULED MEETING MINUTES**

**February 26, 2018**

**Village President Craig Friend called the meeting to order at 7:00 p.m.**  
**This was a regular meeting of the Village of Mackinaw.**

**I. PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

**Present:** Village President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

**Absent:** none

**Also Present:** Public Safety Director Bob Davies, Police Chief Jack Nieu Kirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Treasurer Scott Eidenmiller, and Attorney Pat McGrath

**II. PUBLIC COMMENT:** none

**III. DEPARTMENT REPORTS:**

- a. POLICE REPORT:** Public Safety Director Bob Davies and Police Chief Jack Nieu Kirk reported on the activities of the police department. Davies gave a report of ordinance violations. Nieu Kirk updated the Board that the department will be hiring another part time officer in March. March 1, 2018 the Police Department will be hosting at the Community Center a community opportunity to voice any concerns about our Community. Nieu Kirk stated that he had a meeting with the entire department to address upcoming state training requirements and review the department goals for 2018.

**Resignation of part time officer Nathan Lester** – The Board was notified that Nathan Lester resigned from his position of part time officer on February 12, 2018. The resignation letter is on file.

**Resignation of part time officer Maria Cupi** - The Board was notified that Maria Cupi resigned from her position of part time officer on February 14, 2018. The resignation letter is on file.

- b. E.S.D.A. COORDINATOR'S REPORT:** E.S.D.A. Coordinator Davies reported on the activities of the department. Davies stated that he is working on preparing a data base of resident phone number to have ready to send a one call now emergency notice in the event of an emergency other than weather alerts.
- c. PUBLIC WORKS REPORT:** Public Works Manager Mike Schopp reported on the activities of the public works department. The department attended a Julie Locating training in East Peoria. March will begin curb side yard waste pick up on the second and fourth Mondays of each month through November. Schopp is working on scheduling a time when Well #6 can be reconditioned as part of its maintenance.

**2018 clean-up day for Village residents** – Trustee Morman moved, seconded by Trustee Elmore to have the public works department enter into a co-partnership with Minier for clean-up day. The two will combine use of labor and equipment to have a clean-up day in both Villages. Clean up day in Village of Mackinaw will be May 7, 2018. An ad will be placed in the Area Buyers Guide; flyers will be posted around town and on Facebook. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
 NAYS: 0  
 ABSENT: 0  
 There being six affirmative votes, the **motion carried.**

**Demolition invoice for 102 E Madison St.** - It was the consensus of the Board was to use general fund to pay for the demolition rather than business district fund. The invoice from Wayne Litwiller Excavating, Inc. will be placed in the next bill run.

**d. TREASURER’S REPORT:**

**Non-recurring disbursements** – Trustee Elmore moved, seconded by Trustee Haynes to approve the non-recurring disbursements. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
 NAYS: 0  
 ABSENT: 0  
 There being six affirmative votes, the **motion carried.**

**IV. PRESIDENT’S REPORT:** none

**V. LOCAL LIQUOR CONTROL COMMISSIONER’S REPORT:** none

**VI. TRUSTEES’ REPORT:**

- 1. Public Safety Director job description and duties** – Trustee Schmidgall addressed the Board regarding Public Safety Director job description and duties. Schmidgall requested an opinion from Attorney Pat McGrath regarding whether Davies is qualified to perform the duties assigned the Public Safety Director in the Village Code. McGrath stated that he has met with Chief Nieukirk regarding this matter. The duties as stated in §30.122 of Village Code are all able to be performed by a civilian Village employee who is not a commissioned officer. McGrath has made recommendations to Chief Nieukirk for refinements in Department processes, which have been implemented by Nieukirk. Chief Nieukirk stated that Davies assigned duties are limited to the duties listed in §30.122 of the Village Code. Attorney Pat McGrath concluded by stating that the current Village Code duties of the Public Safety Director were written for the role of a noncommissioned officer and at this time does not see a need to rewrite them.

**VII. ATTORNEY’S REPORT:** none

**VIII. CONSENT AGENDA:** The consent agenda consists of approving the February 12, 2018 regular meeting minutes, February 12, 2018 executive session minutes (1 of 2 sessions), public works department reports, recurring disbursements and Treasurer’s financial reports.

Trustee Elmore moved, seconded Trustee Peterson to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
 NAYS: 0  
 ABSENT: 0  
 There being six affirmative votes, the **motion carried.**

**IX. NEW BUSINESS:** none

**X. ADJOURNMENT @ 8:20 P.M.:** There being no further business to come before the Board Trustee Peterson moved, seconded by Trustee Elmore to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

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Lisa Spencer, Village Clerk/Collector  
 Posted: 3/15/18