

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

February 22, 2021

President Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, and Jerry Peterson

Absent: Trustee Josh Schmidgall

Also Present: Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Treasurer Andrea Johnson, and Attorney Mark McGrath

III. CONSENT AGENDA: The consent agenda consists of approving the February 8, 2021 regular meeting minutes, public works department report, police department report, non-recurring disbursements, account balance, and payroll report.

Trustee Peterson moved, seconded Trustee Morman to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT: none

V. DEPARTMENT REPORTS:

POLICE CHIEF’S REPORT: Police Chief Brandon Reese reported on the activities of the police department. Chief Reese updated the Board that SRO Miles Winder has accepted a position with another department. He asked the Board to authorize him to post a hiring notice for the position. It was the consensus of the Board to have him list the position and begin accepting applications. Chief Reese will contact the school regarding the position and developing a schedule for him to be a presence at the school until a new SRO is hired.

PUBLIC WORKS MANAGER’S REPORT: Public Works Manager Mike Schopp reported on the actives of the department.

Purchase of polymer blend pump – The current polymer blend pump was purchased in 2004. It needs to be replaced. The newer model is cheaper and does a better job. Schopp is requesting that the newer model be purchased at a cost of \$5,000.

Trustee Elmore moved, seconded by Trustee Peterson to authorize Public Works Manger Schopp to purchase a new polymer blend pump for the water plant at a cost of \$5,000. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried.**

Purchase of heater for shop building on Smith Dr. – This year the public works employees have been struggling with keep the shop warm enough to insure the pipes don’t freeze. The shop only has floor heat. They have been using multiple electric heaters to keep temperatures up but when the doors open it just can’t keep up. Schopp is requesting a 150,000 BTU hanging furnace be installed at the shop at a cost of \$4,600.

Trustee Morman moved, seconded by Trustee Elmore to authorize the purchase a 150,000 BTU hanging furnace for the shop building on Smith Dr. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 1 – Trustee Schmidgall
 There being five affirmative votes, the **motion carried.**

TREASURER’S REPORT:

Non-Recurring Bills - Trustee Kamp moved, seconded Trustee Peterson to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 1 – Trustee Schmidgall
 There being five affirmative votes, the **motion carried.**

Request for Proposal for solid waste removal and recycling services – The Board reviewed a draft request for proposal (RFP) for solid waste removal and recycling services presented by Treasurer Andrea Johnson. Johnson contacted Republic Waste Management and Area Disposal, both companies are willing to offer smaller totes if requested by the resident. The Board feels that the RFP is now ready for the attorney to review.

Trustee Kamp moved, seconded by Trustee Peterson to authorize Attorney McGrath to review the proposed request for proposal submitted by Treasurer Johnson for solid waste removal and recycling services in the Village limits. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 1 – Trustee Schmidgall
 There being five affirmative votes, the **motion carried.**

VI. PRESIDENT’S REPORT: none

VII. LOCAL LIQUOR CONTROL COMMISSIONER’S REPORT: none

VIII. TRUSTEES’ REPORT:

Project for the Stout Foundation Grant Application- Public Works Manager Schopp brought back a quote for installing roughly ¼ mile of sidewalk to surround the greenspace area located in Eastwood Park. He did not have cost for installing a gazebo due to the project needing to be done in phases due to its size and cost. The Board felt that the size of the project and the cost was too much to proceed with at this time. Schopp then presented plans for installing a pickle ball court at Brock Lake. The sport is becoming a popular trend and thinks it would be a welcome addition to the park. The estimated cost for the project is \$13,000 without fencing it in. If the Board were to decide to fence the area in it would be roughly \$5,000 to \$6,000 more to complete.

Trustee Elmore moved, seconded by Trustee to authorize the submitting of the 2021 Stout Grant application for matching funds to assist with installing a pickle ball court at Brock Lake without fencing around the court. If the grant is awarded to the Village, the project would be completed by October 2021. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 1 – Trustee Schmidgall
 There being five affirmative votes, the **motion carried.**

The discussion continued to extending the walking trail through town and out to Brock Lake. Trustee Kamp asked if there is still a way to walk under Route 9. IDOT filled in the old railroad track that ran under the road. The Board asked Public Works Manger Schopp to look at the area and see if there are any options for walking under Route 9 to get to Brock Lake.

Employee Delta Dental Insurance renewal – Trustee Elmore moved, seconded by Trustee Haynes to authorize President Friend to sign the Delta Dental Insurance renewal for 2021. The rates have remained the same for the past two years. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried.**

Approval of Engineering for Main Street Improvement Project – Trustee Morman reviewed with the Board the proposal from Mohr & Kerr Engineering & Land Surveying, P.C. for the engineering of the reconstruction of Main St. between Fast Ave. and Madison St. The scope of the project includes pavement, new combination curb/gutter/sidewalk as required, driveways as required, reconstruct inlets, watermain and services, and other related construction items. Once the engineering proposal is approved a bid package can be produced. The proposal fee for engineering of the project is \$35,000.

Trustee Kamp moved, seconded by Trustee Morman to authorize President Friend to sign the budgetary proposal for engineering from Mohr & Kerr Engineering & Land Surveying, P.C. in the amount of \$35,000. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried.**

IX. ATTORNEY’S REPORT: none

X. NEW BUSINESS:

Flower pots for downtown area - Trustee Morman asked for the office to gather options and pricing to replace the flower pots in the downtown area.

XI. ADJOURNMENT @ 8:05 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 3-11-21