

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

December 14, 2020

President Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: President Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Jerry Peterson, Mark Morman, and Josh Schmidgall

Absent: none

Also Present: Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Treasurer Andrea Johnson, Attorney Pat McGrath, EMA Coordinator Bob Davies, Brad Venzon, and Tim Weir

III. PUBLIC COMMENT: none

IV. CONSENT AGENDA: The consent agenda consists of approving the November 23, 2020 regular meeting minutes, public works department report, police department report, EMA department report, non-recurring disbursements, account balance, and payroll report.

Trustee Haynes moved, seconded Trustee Peterson to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

V. DEPARTMENT REPORTS:

POLICE CHIEF'S REPORT: Police Chief Brandon Reese reported on the activities of the police department. Trustee Morman complimented the department on the community Christmas tree outside the station.

Hourly starting wage for part time officers - Chief Reese requested as an effort to bring in more candidates for hire that the Board approve raising the starting wage of part time officers. Trustee Schmidgall asked if he has been told by applicants that our starting wage is too low. Reese said no but said that Mackinaw's starting wage is lower than a neighboring town's. He stated that if part wages are increased he would like to increase our current full time wages to assure that full time officers are making more than part time. Trustee Morman stated that this matter was brought up before and the Board raised the starting wage then. Reese said that it was brought up by the former Police Chief. The Board asked that Chief Reese do a salary survey among other local communities to see how Mackinaw compares and bring back to the Board.

PUBLIC WORKS MANAGER'S REPORT: Public Works Manager Mike Schopp reported on the activities of the department. Schopp updated the Board that water loss is up a bit this month. The furnace at the community center was installed. The department is ready for snow removal. Schopp has begun interviews for a full time employee for the department. At this time he has not completed interviews but will report back to the Board regarding the position.

EMA COORDINATOR'S REPORT: EMA Coordinator Bob Davies gave an update regarding current Covid cases for our area. He stated that he is continuing to attend conference meetings with the Tazewell County health department regarding Covid and that Oberlander installed the alarm system for the EMA office. Davies thanked the office staff for their help in preparing Covid essential bags for specific residents that the department works with.

CLERK'S REPORT:

Possible cancellation of second meeting December – Trustee Elmore moved, seconded by Trustee Haynes to cancel the second meeting in December. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

TREASURER'S REPORT:

Non-Recurring Bills - Trustee Haynes moved, seconded Trustee Peterson to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

VI. PRESIDENT'S REPORT:

Speed limit sign on West Fast Ave. – President Friend stated that he received a request to post a speed limit sign on W. Fast Ave. Public Works Manager Schopp stated that part of the stretch of road is not in the Village but in the township. Schopp said that he will review the area to see if there is a sign up and whether one can be placed on Village property. He will also contact the township to see if they would be willing to place a sign along their portion of the road. Police Chief Reese said that the speed trailer could be moved to that area next.

Request from Superintendent Michele Jacobs to assist with a community virtual board - Superintendent Michele Jacobs sent an email reaching out for assistance for a virtual board. The email was forwarded to the Village. The Board asked that Clerk Spencer contact Superintendent Jacobs and offer that the Village can share posts from their Facebook page to the Village's Facebook page when requested. Also if need be a flyer with school information could be placed in with the water bills to help get information to residents.

VII. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT:

Class B-1 liquor license application received by Zehr Foods, Inc. – Trustee Schmidgall moved, seconded by Trustee Haynes to issue Zehr Foods, Inc. with a Class B-1 supplemental license to authorize the sale retail of alcoholic liquor in original packages for consumption off the premises by parking lot or curbside delivery. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

VIII. TRUSTEES' REPORT:

Follow through on items discussed by the Board – Trustee Schmidgall stated that he would like to assign a person make sure that items discussed by the Board are followed through on. The Board asked that Clerk Spencer to do this. Trustee Morman asked if the office staff could help with this request. Spencer said that I can make sure the items are followed through by making a list and reminding the board of discussed items and can also have the office staffs assist with this matter.

IX. ATTORNEY'S REPORT:

Development of East Fast Ave subdivision – The Board continued (from a previous meeting) discussion of entering into a development agreement with Tim Weir and Chad Hovey regarding a 33 lot subdivision located along E. Fast Ave. A financial report created by Pat McGrath showed an estimate return on the investment of approximately 8 years. The first proposal was for \$15,000 per lot with payment in full before development begins. The Board did not want to enter into an agreement with payment in full but asked for one that would have payment per lot once a home is on the property taxes. It was returned with amounts for this of \$17,898.79 per lot. The increase is due to interest the developer will endure due to having to borrow for a longer period of time.

Trustee Morman moved, seconded by Trustee Haynes to authorize Pat McGrath to proceed with a development agreement with Tim Weir and Chad Hovey and reimburse 33 lots at a cost of \$17,898.79 to be paid once a home is collecting property tax.

The Board realized that they had more questions regarding an agreement such as engineering, water lines, and the Village having approval of plat and construction.

Trustee Schmidgall moved, seconded by Trustee Elmore to withdraw the previous motion and to table the matter until the Board can meet together at the first meeting in January to allow time for questions to be answered before entering into an agreement. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

It was then consensus of the Board to have Attorney Pat McGrath draft a development agreement for review by the Board at the January 11, 2021 meeting.

X. NEW BUSINESS: none

XI. ADJOURNMENT @ 8:49 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 1/12/21