

VILLAGE OF MACKINAW
VILLAGE BOARD
REGULARLY SCHEDULED MEETING MINUTES

December 11, 2023

Mayor Schmidgall called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: Mayor Josh Schmidgall and Trustees Willie Cotton, Candy Haynes, Kraig Kampo, Mark Morman, Jerry Peterson, and Tim Severt

Absent: none

Also Present: Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Police Chief Mike Kemp, Zoning Officer Joe McGrath, EMA Coordinator Bob Davies, and Attorney Pat McGrath (7:20 p.m.)

III. CONSENT AGENDA: The consent agenda consists of approving the November 27, 2023 regular meeting minutes, police department report, Public Works department report, EMA department report, non-recurring disbursements, and payroll report.

Trustee Peterson moved, seconded Trustee Kamp to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Cotton, Haynes, Kamp, Morman, Peterson, and Severt
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

IV. PUBLIC HEARING REGARDING TRUTH IN TAXATION - 7:05 p.m. Mayor Schmidgall opened the public hearing regarding a variance application received from 902 Brighton Ave to exceed the maximum coverage. No members of the public attended the hearing. Zoning Officer Joe McGrath explained that this street has smaller lots, so all the houses already exceed the maximum coverage. He stated that it's the recommendation of the Zoning Board of Appeals and himself to grant the variance. The owner is applying to add a sunroom. At 7:07 p.m. Mayor Schmidgall closed the public hearing.

V. PUBLIC COMMENT:

Ordinance #1052 granting a variance for 902 Brighton to permit greater lot coverage than stated in Village Code - Trustee Severt moved, seconded by Trustee Haynes to adopt ordinance #1052 granting a variance for 902 Brighton to permit greater lot coverage than stated in Village Code. On a roll call, the vote was:

AYES: 6 – Trustees Cotton, Haynes, Kamp, Morman, Peterson, and Severt
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

Zoning Officer Joe McGrath left meeting at 7:10 p.m.

VI. DEPARTMENT REPORTS:

POLICE CHIEF'S REPORT: The Police Chief Mike Kemp reported on the activities of the department.

PUBLIC WORKS MANAGER'S REPORT: The Public Works Manager Mike Schopp reported on the activities of the department. AED cabinets have been installed in the Village buildings and the department has taken AED and CPR training. A test well for water has been drilled, waiting for analysis and testing. Once received a quote will be given for installing an additional well for water. Schopp will report back to the Board with the quote.

Main Street project – Schopp met with the engineer to begin preparing a bid packet for the project. He reviewed the project with the Board for replacing the street, sidewalks, and landscaping for the downtown block of Main Street. The water main portion of the project has been completed.

EMA COORDINATOR'S REPORT: EMA coordinator Bob Davies reported on the activities of the department. Davies renewed license fees for the Village. He stated that there was an unexpected death of one his call out persons, he is currently accepting applications for a replacement. The position pays per call out not per hour so there have not been many applications submitted.

CLERK'S REPORT:

Resolution 23-03 regarding the release of closed session minutes – Trustee Morman moved, seconded by Trustee Haynes to adopt resolution 23-03. All closed session minutes listed will remain closed at this time. On a roll call, the vote was:

AYES: 6 – Trustees Cotton, Haynes, Kamp, Morman, Peterson, and Severt
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

Ordinance #1053 establishing a paid leave for all work policy – Trustee Kamp moved, seconded by Trustee Peterson to adopt ordinance #1053 establishing a paid leave for all work policy. On or after January 1, 2024 all employees not eligible for holiday, vacation, sick or personal time leave shall earn paid leave a rate of one hour of paid leave for every 40 hours worked up to a maximum of 40 hours of paid leave. Paid leave not used in a calendar year may be carried over to the following year but accrued paid leave may never exceed 40 hours. This policy follows the Illinois Paid Leave for All Workers Act that takes effect on January 1, 2024. On a roll call, the vote was:

AYES: 6 – Trustees Cotton, Haynes, Kamp, Morman, Peterson, and Severt
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

TREASURER'S REPORT:

Non-Recurring Bills - Trustee Morman moved, seconded by Trustee Peterson to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Cotton, Haynes, Kamp, Morman, Peterson, and Severt
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

VII. MAYOR'S REPORT: none

VIII. LIQUOR CONTROL COMMISSIONER'S REPORT: none

IX. TRUSTEES REPORT:

TIF district update – Trustee Kamp asked Attorney McGrath for an update on establishing the TIF district. McGrath that a survey will need done to proceed with the annexation and that since the Village is establishing the TIF it will be the Village paying for the survey. McGrath will be arranging meetings with the property owners to be annexed and will report back to the Board when more information is available.

X. ATTORNEY'S REPORT:

Ordinance #1054 authorizing the sale of a vacant lot – Trustee Kamp moved, seconded by Trustee Haynes to adopt ordinance #1054 authorizing the sale of a vacant lot owned by the Village of Mackinaw at 305 E Franklin Street. McGrath will prepare the contract for the sale. On a roll call, the vote was:

AYES: 6 – Trustees Cotton, Haynes, Kamp, Morman, Peterson, and Severt
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

Tax Levy Ordinance #1055 – Trustee Morman moved, seconded by Trustee Peterson to adopt ordinance #1055 for the levy and assessments of taxes for the corporate purposes of the Village of Mackinaw. On a roll call, the vote was:

AYES: 7 – President Schmidgall and Trustees Cotton, Haynes, Kamp, Morman, Peterson, and Severt (required a super majority vote for street lighting purposes)

NAYS: 0

ABSENT: 0

There being seven affirmative votes, the **motion carried.**

XI. NEW BUSINESS:

Trees at Brock Lake update – Trustee Morman stated that the check for the sale of the trees at Brock Lake was received. The funds will go towards improvements of the facility.

XII. ADJOURNMENT @ 7:55 P.M.: There being no further business to come before the Board Trustee Haynes moved, seconded by Trustee Severt to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk
Posted: 1-8-24