

VILLAGE OF MACKINAW
VILLAGE BOARD
REGULARLY SCHEDULED MEETING MINUTES

November 28, 2022

Mayor Schmidgall called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

PLEDGE OF ALLEGIANCE

I. ROLL CALL BY:

Present: Mayor Josh Schmidgall (7:25 p.m.) and Trustees Carolyn Elmore, Kraig Kamp, Mark Morman, Jerry Peterson, and Tim Severt

Absent: Trustees Candy Haynes

Also Present: Clerk Lisa Spencer, Attorney Mark McGrath, Public Works Manager Mike Schopp, and Andy Saltzman

II. ACTING MAYOR – Trustee Peterson moved, seconded by Trustee Kamp to appoint Carolyn Elmore as Acting Mayor and lead the meeting until Mayor Schmidgall arrives.

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 1 – Trustees Haynes

There being five affirmative votes, the **motion carried.**

III. CONSENT AGENDA: The consent agenda consists of approving the October 24, 2022 regular meeting minutes, police department report, EMA department report, non-recurring disbursements, and payroll report.

Trustee Elmore moved, seconded Trustee Kamp to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 1 – Trustees Haynes

There being five affirmative votes, the **motion carried.**

IV. PUBLIC HEARING:

7:05 p.m. Truth in Taxation hearing for the tax levy regarding information concerning the tax extension and tax caps for the Village of Mackinaw – A public hearing was held to approve a proposed property tax levy increase for the Village of Mackinaw for the fiscal year 2023. No members of the public attended the hearing.

V. PUBLIC COMMENT:

Andy Saltzman from Ginoli & Company Ltd audit report –CPA Andy Saltzman of Ginoli & Company Ltd. reviewed the fiscal year 2022 audit and comptroller’s report.

Trustee Morman moved, seconded by Trustee Elmore to approve the fiscal year 2022 audit and comptroller’s report. The report will be available for the public to review at the Village office and on the website. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 1 – Trustees Haynes

There being five affirmative votes, the **motion carried.**

VI. DEPARTMENT REPORTS:

POLICE CHIEF’S REPORT: A report was given on the activities of the department. The new department 2022 Ford Explorer will be arriving this week.

Hire additional full-time officer – The department will be holding testing for the position on December 3, 2022 at the high school.

PUBLIC WORKS MANAGER'S REPORT: Public Works Manager Mike Schopp reported on the activities of the department. The department has been working on upgrading some older hydrants within the Village. GA Rich was called in to install an isolation valve to keep from having to discontinue water service during the installation of the upgrade. A kickoff meeting with 120 WATER is scheduled for November 29, 2022.

Reshape the west bank of the sewer lagoons for easier maintenance – Trustee Morman moved, seconded by Trustee Severt to authorize the reshaping of the west bank of the sewer lagoon for easier maintenance. The project will not exceed \$10,000 and will use funds earmarked for lagoon improvements. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Severt
NAYS: 0
ABSENT: 1 – Trustees Haynes
There being five affirmative votes, the **motion carried.**

MAYOR SCHMIDGALL ARRIVED AT 7:25 P.M.

TREASURER'S REPORT:

Non-Recurring Bills - Trustee Elmore moved, seconded Trustee Kamp to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Severt
NAYS: 0
ABSENT: 1 – Trustees Haynes
There being five affirmative votes, the **motion carried.**

VII. MAYOR'S REPORT:

Reappoint Steve Powell and Todd Smith to the Zoning Board of Appeals – Trustee Morman moved, seconded by Trustee Kamp to approve the Zoning Board of Appeals board member appointments of Steve Powell for a term ending April 30, 2026 and Todd Smith for a term ending April 30, 2027. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Severt
NAYS: 0
ABSENT: 1 – Trustees Haynes
There being five affirmative votes, the **motion carried.**

2023 Intergovernmental agreement contract with Tazewell County for animal and rabies control services – Trustee Kamp moved, seconded by Trustee Peterson authorize Mayor Schmidgall to sign on behalf of the Village of Mackinaw the 2023 intergovernmental agreement contract with Tazewell County for animal and rabies control services at rate of \$1,803.93. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Severt
NAYS: 0
ABSENT: 1 – Trustees Haynes
There being five affirmative votes, the **motion carried.**

No parking on north side of Fifth Street west of Monroe Street – Mayor Schmidgall stated that it has been brought to his attention that when vehicles are parked along both side of Fifth Street west of Monroe Street that the garbage truck and emergency vehicles are unable to drive through. Schmidgall asked to the board to review the area and consider making the north side of the street no parking.

Vacation time payout or roll over for salary employees – Mayor Schmidgall asked the board to consider paying out or rolling over unused vacation time for salary employees. The request was made due to this year's overtime and staff shortage. Schmidgall asked the board to table the item for now to allow time for the Board to review the request.

Brock Lake annual contracts for organizations to use – Mayor Schmidgall would like to discuss having organizations that use Brock Lake sign a contract with Mackinaw Township Recreational Group and the Village to assure that all organizations using the facility are aware of their responsibilities and the consequences for not abiding by the agreement. Mackinaw Township Recreational Group would still have an intergovernmental agreement with the Village stating that they oversee the sporting events at the facility.

VIII. LIQUOR CONTROL COMMISSIONER'S REPORT:

Special event/public function licenses for bars – This item was tabled until the Local Liquor Commission has a meeting to review and make a recommendation to the Village Board.

IX. TRUSTEES REPORT:

Brock Lake project – Trustee Kamp would like to have the Village look at assisting with additional bathrooms and parking at Brock Lake. Due to the growing amount of sporting events being hosted in the facility it has become extremely aware that improvements need to be made. The Village would like to work with local volunteers to assist with labor and materials for the project. The hillside would be cut out to make room for additional parking and the existing building would be added onto for additional bathrooms. Public Works would oversee the completion of the project. The Board discussed an interfund loan to fund the project.

Trustee Elmore moved, seconded by Trustee Peterson to approve \$50,000 to be used for improvements and additions to bathrooms and parking lot at Brock Lake. The \$50,000 will be an interfund loan from the First Street Business District Tax fund at 0% interest to be paid back from General fund at a monthly payment of \$2,500. Public Works Manager Mike Schopp will oversee the construction of the project. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 1 – Trustees Haynes

There being five affirmative votes, the **motion carried.**

Tulip Drive Parking - Trustee Elmore was approached by Garden Gate to request that parking lines be painted along Tulip Drive along Garden Gate's parking lot. They stated that people parking there are concerned that it is not labeled for parking, so they are unsure if parking is allowed. The Board will have public works paint parking lines to designate 6 parking spots along Tulip Drive once the weather suitable.

X. ATTORNEY'S REPORT:

Ordinance #1036 for the levy and assessment of taxes for the Village of Mackinaw – Trustee Elmore moved, seconded by Trustee Peterson to adopt ordinance #1036 for the levy and assessment for taxes for the corporate purposes of the Village of Mackinaw. On a roll call, the vote was:

AYES: 6 – President Schmidgall (streets lights only) Trustees Elmore, Kamp, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 1 – Trustees Haynes

There being five affirmative votes for levy and 6 affirmative votes for levy regarding streets lights, the **motion carried.**

XI. NEW BUSINESS:

School Crossing signs – Trustee Morman would like the Village to consider purchasing flashing or high visibility school crossing signs. The item will be placed on the next agenda.

XII. ADJOURNMENT @ 8:53 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Peterson to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk
Posted: 12/14/22