

VILLAGE OF MACKINAW
VILLAGE BOARD
REGULARLY SCHEDULED MEETING MINUTES

November 27, 2023

Mayor Schmidgall called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: Mayor Josh Schmidgall and Trustees Willie Cotton, Jerry Peterson, and Mark Morman,

Absent: Trustees Candy Haynes, Kraig Kamp, and Tim Severt

Also Present: Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Police Chief Mike Kemp, and Attorney Mark McGrath

III. CONSENT AGENDA: The consent agenda consists of approving the November 13, 2023 regular meeting minutes, police department report, Public Works department report, non-recurring disbursements, investment report and payroll report.

Trustee Peterson moved, seconded Trustee Cotton to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 4 – Mayor Schmidgall and Trustees Cotton, Morman, and Peterson
NAYS: 0
ABSENT: 3 – Trustee Haynes, Kamp, and Severt
There being four affirmative votes, the **motion carried.**

IV. PUBLIC HEARING REGARDING TRUTH IN TAXATION - 7:05 p.m. Mayor Schmidgall opened the public hearing regarding truth taxation for the proposed tax levy. No members of the public attended the hearing. The proposed tax levy was prepared based on a 5.6% increase, any increase over 5% requires a public hearing. 7:07 p.m. Mayor Schmidgall closed the public hearing.

V. PUBLIC COMMENT:

Andy Segneri of Countryside Estates – Andy Segneri of Countryside Estates came before the Board to discuss a notice of code violation he received regarding mobile home park district regulations. §153.102 Q of the Village Code states: No mobile homes shall be located on the mobile home lot or site unless it placed upon a concrete pad, so that the concrete is under all portions of the mobile home. A reasonable open space in height shall be kept for maintenance of utilities. Segneri has a mobile home sitting in the grass waiting for Nicor to complete hook up before moving it to a concrete pad. The notice of code violation he received states this needs to be corrected by November 23, 2023. He is requesting from the Board an extension since he is waiting for Nicor. The Board granted an extension until January 2, 2024, for the mobile home to be moved to the concrete pad.

Village lot for sale 305 E Franklin St. – The Board reviewed a letter of intent to purchase for the empty lot the village has for sale at 305 E Franklin St. The offer was for the full appraisal price of \$12,000.

Trustee Morman moved, seconded by Trustee Cotton, to proceed with the sale of the lot to Gary Payne and have Attorney McGrath prepare an ordinance and legal paperwork to complete the sale. On a roll call, the vote was:

AYES: 4 – Mayor Schmidgall and Trustees Cotton, Morman, and Peterson
NAYS: 0
ABSENT: 3 – Trustee Haynes, Kamp, and Severt
There being four affirmative votes, the **motion carried.**

VI. DEPARTMENT REPORTS:

POLICE CHIEF’S REPORT: The Police Chief Mike Kemp reported on the activities of the department.

PUBLIC WORKS MANAGER'S REPORT: The Public Works Manager Mike Schopp reported on the activities of the department. The chlorine finish injector was replaced at the water plant. Trees were trimmed and brush was removed along the walking trail. Schopp met with the engineer regarding the Main Street Project and preparing a bid package for the project to begin construction after Mack-a-fest in 2024.

TREASURER'S REPORT:

Non-Recurring Bills - Trustee Peterson moved, seconded by Trustee Morman to approve the non-recurring bills. On a roll call, the vote was:

AYES: 4 – Mayor Schmidgall and Trustees Cotton, Morman, and Peterson
NAYS: 0
ABSENT: 3 – Trustee Haynes, Kamp, and Severt
There being four affirmative votes, the **motion carried.**

CLERK'S REPORT:

ICRMT 2024 premium renewal for liability insurance – Trustee Morman moved, seconded by Mayor Schmidgall to approve the ICRMT 2024 premium renewal for liability insurance at a cost of \$82,124 to be made in two payments. On a roll call, the vote was:

AYES: 4 – Mayor Schmidgall and Trustees Cotton, Morman, and Peterson
NAYS: 0
ABSENT: 3 – Trustee Haynes, Kamp, and Severt
There being four affirmative votes, the **motion carried.**

Approve 2024 regularly scheduled Board meetings – Trustee Morman moved, seconded by Trustee Peterson to approve the 2024 regularly scheduled Board meetings. Village Board meetings are held at the Mackinaw Municipal Building at 100 E Fast Ave at 7:00 p.m. on the second and fourth Mondays of each month. On a roll call, the vote was:

AYES: 4 – Mayor Schmidgall and Trustees Cotton, Morman, and Peterson
NAYS: 0
ABSENT: 3 – Trustee Haynes, Kamp, and Severt
There being four affirmative votes, the **motion carried.**

Cancel December 25, 2023 scheduled Board meeting – Mayor Schmidgall moved, seconded by Trustee Peterson to cancel the December 25, 2023 scheduled Board meeting due to it being Christmas. On a roll call, the vote was:

AYES: 3 – Mayor Schmidgall and Trustees Cotton, and Peterson
NAYS: 0
PRESENT: 1 – Trustee Morman (goes with majority)
ABSENT: 3 – Trustee Haynes, Kamp, and Severt
There being four affirmative votes, the **motion carried.**

Approve the MFT documentation review covering receipts and disbursements for 2022 – The Documentation review from IDOT covering the receipt and disbursement of Motor Fuel Tax funds by the Village for the period beginning January 1, 2022 and ending December 31, 2022 was reviewed and accepted by the Village Board.

Approve to change office software system for utility billing, meter reading interface, direct debit module, payroll, general ledger, and accounts payable from MSI Harris to LOCIS - Clerk Spencer updated the Board of the recurring problems with the MSI Harris software and their lack of tech support to correct issues. She stated that this week their system crashed when we tried to download to the handhelds to retrieve meter reading so that December water billing could be done. Their answer was that it does the same when they try to do it, but the developer is gone until next week. Problems like this have been going on since they went to a cloud-based system, and they always say that the developer is working on it. Clerk Spencer reviewed a quote from LOCIS for the same type of software. They have been recommended by other local communities and vendors. Plus, their software and renewal costs are considerably less than MSI.

Trustee Morman moved, seconded by Trustee Cotton to authorize Clerk Spencer to cancel service with MSI Harris and begin with LOCIS at a cost of \$9,000 for software for utility billing, general ledger, accounts payable, meter reading interface, and direct debit module, payroll and cloud software plus training cost. On a roll call, the vote was:

AYES: 4 – Mayor Schmidgall and Trustees Cotton, Morman, and Peterson
NAYS: 0
ABSENT: 3 – Trustee Haynes, Kamp, and Severt
There being four affirmative votes, the **motion carried.**

VII. MAYOR’S REPORT: none

VIII. LIQUOR CONTROL COMMISSIONER’S REPORT: none

IX. TRUSTEES REPORT:

Ordinance #1051 granting variance for 906 Brighton Ave – Trustee Morman moved, seconded by Mayor Schmidgall to grant a variance for 906 Brighton Ave to exceed the maximum coverage as stated in the Village Code. The house is being rebuilt due to a fire and the owners would like to add a laundry room to connect the house and garage. On a roll call, the vote was:

AYES: 4 – Mayor Schmidgall and Trustees Cotton, Morman, and Peterson
NAYS: 0
ABSENT: 3 – Trustee Haynes, Kamp, and Severt
There being four affirmative votes, the **motion carried.**

X. ATTORNEY’S REPORT:

Tax Levy Ordinance – This item was tabled due to needing 2/3 majority vote from the Board.

XI. NEW BUSINESS:

XII. ADJOURNMENT @ 7:53 P.M.: There being no further business to come before the Board Trustee moved, seconded by Trustee Severt to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk
Posted: 12/11/23