

**VILLAGE OF MACKINAW**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**REGULARLY SCHEDULED MEETING MINUTES**

**November 11, 2019**

**President Craig Friend called the meeting to order at 7:00 p.m.**  
**This was a regular meeting of the Village of Mackinaw.**

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL:**

**Present:** President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

**Absent:** none

**Also Present:** Interim Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Brad Venzon, Attorney Pat McGrath, Treasurer Andrea Johnson, and Diane Ellenson

**III. CONSENT AGENDA:** The consent agenda consists of approving the October 28, 2019 regular meeting minutes, public works department reports, EMA department report, non-recurring disbursements, account balance, and payroll report.

Trustee Elmore moved, seconded Trustee Schmidgall to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
NAYS: 0  
ABSENT: 0

There being six affirmative votes, the **motion carried.**

**IV. PUBLIC COMMENT:** none

**V. DEPARTMENT REPORTS:**

**POLICE REPORT:** Interim Police Chief Brandon Reese reported on the activities of the police department. Reese presented the Board with information to take with them regarding Jack Nieukirk's quote to be an IT consultant for the department. The item will be placed on the next agenda.

**Community Christmas Tree** - Reese shared the flyer for the Mackinaw Community Christmas Tree that the department is sponsoring. A tree will be placed in the grass area next to the station and the community is invited to help decorate from November 30 thru December 25<sup>th</sup>. Reese stated that the 9ft tree was donated by Patty Butterfield. The flyer has received many compliments and department hopes that the residents will enjoy decorating it.

**Peddler Licenses** – Interim Police Chief Reese asked the Board to consider either eliminating peddler licenses or raising the application fee. Recently there have been issues regarding applicants not passing the background check along with having multiple peddlers needing background checks completed at the same time. This takes a considerable amount of time out the day for both the police department and the office. Other towns that have experienced this issue have raised their license fee. The current fee is \$10 per day - per person. Reese would like to see that increased to at least \$50 per day - per person and also include a 10 day advance notice for background checks.

Trustee Morman moved, seconded by Trustee Schmidgall to increase the fee for peddler licenses to \$100 per day - per person and require all applicants to give a 10 working day notice for background checks. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
 NAYS: 0  
 ABSENT: 0  
 There being six affirmative votes, the **motion carried**.

**Change salary positions to hourly positions** – Reese had previously requested the Board to consider changing salary positions to hourly positions. Upon further discussion of the matter it was the consensus of the Board to keep salary positions and not make them hourly positions. Options for bonuses were also discussed and it was determined that the Board will review their salary employees and compensate for a job done above and beyond if they feel it is earned. Reese stated that he knows that he has been asking many questions regarding terms and salary for the police chief position. He stated this is a big opportunity and he would rather have all questions answered now instead of later. McGrath stated that when the Board appoints the position of police chief terms and salary should be part of the motion.

**Ordinance # 988 amending the residency requirement for Police Chief** – Trustee Morman moved, seconded by Trustee Elmore to adopt ordinance # 988 regarding residency requirements for Village employees. Except for part time police officer, all employees must reside within 15 miles of the corporate limits of the Village of Mackinaw. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
 NAYS: 0  
 ABSENT: 0  
 There being six affirmative votes, the **motion carried**.

**PUBLIC WORKS REPORT:** Public Works Manager Schopp reported on the activities of the department. Schopp stated that the department plowed today which may push back some of the yard waste pick up until tomorrow. Bathrooms at Westwood Park and Brock Lake have been winterized for the season. The basketball poles for the community basketball court are scheduled to be installed in the spring.

**N. Orchard Street utility relocation project contracts** – Attorney Pat McGrath is preparing the contract and will be ready for the Board at the next meeting. Schopp stated that he is still waiting for an additional quote to be submitted for the storm drain relocation.

#### **VI. TREASURER'S REPORT:**

**Non-Recurring Bills** - Trustee Haynes moved, seconded Trustee Kamp to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
 NAYS: 0  
 ABSENT: 0  
 There being six affirmative votes, the **motion carried**.

#### **VII. PRESIDENT'S REPORT:**

**Approve 2020 Village Board of Trustees meeting schedule** - Trustee Elmore moved, seconded by Trustee Schmidgall to approve the 2020 Village Board of Trustees meeting schedule. Meetings are scheduled for the second and fourth Mondays of each month at 7:00 p.m. at the municipal building located at 100 E. Fast Ave. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
 NAYS: 0  
 ABSENT: 0  
 There being six affirmative votes, the **motion carried**.

**Review economic development loan program and determine if changes to the requirements are needed** – At this time, the Board feels that no changes are needed to the economic development loan program.

#### **VI. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT: none**

**VIII. TRUSTEES' REPORT:**

**Install lights and cameras at Westwood Park** – Trustee Morman would like to see additional lights and cameras added to Westwood Park. This would help with keeping the new improvements at the park from being vandalized. Morman would like to see the type of camera that is installed higher up to have a better line of site. There is also becoming a problem of illegal dumping at the recycling bins. The Board asked Public Works Manger Schopp to bring back some prices for installing of cameras and lights at Westwood Park and the recycling bins. The item will then be placed on the agenda for the Board to vote on.

**Sponsor electronic recycling day** – Trustee Kamp previously requested Clerk Spencer to review options for electronic recycling. Spencer reported that April 2020 Tazewell County will be sponsoring an electronic recycling day at a cost per item. Spencer also informed the Board that currently Kirk Wood Products located at 10424 E. North Road in Bloomington accepts electronics at no cost. Electronics to be recycled may be placed on the trailer in front the business.

**Place 305 E. Franklin St. and 102 E. Madison St. for sale** – The Board would like to place 305 E. Franklin St. and 102 E. Madison St. for sale. McGrath stated that advertising for the lots is the decision of the Board. Morman asked that Clerk Spencer have for sale signs placed on each of the lots.

**IX. ATTORNEY'S REPORT:**

**Ordinance #989 regarding tax levy** - Attorney McGrath reviewed information regarding the proposed tax levy ordinance. The ordinance is for a total levy of \$303,704.00. The levy allocated the levy proceeds on a transactional line item among the various appropriation entries. The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a notice and hearing were not necessary.

Trustee Morman moved, seconded by Trustee Peterson to adopt ordinance # 989 for the levy and assessment of taxes for the corporate purposes of the Village of Mackinaw. President Friend will vote on street lighting portion due to it requiring a super majority vote of the Trustees. On a roll call, the vote was:

AYES: 7 – President Friend (street light portion only) Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes and seven affirmative for street light portion of the ordinance requiring a super majority vote, the **motion carried**.

**X. NEW BUSINESS:** none**XI. ADJOURNMENT @ 8:28 P.M.:** There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried**.

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

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Lisa Spencer, Village Clerk/Collector  
Posted: 11/26/19