

VILLAGE OF MACKINAW
VILLAGE BOARD
REGULARLY SCHEDULED MEETING MINUTES

October 24, 2022

Trustee Elmore called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

PLEDGE OF ALLEGIANCE

- I. APPOINT ACTING MAYOR:** Trustee Peterson moved, seconded by Trustee Haynes to appoint Trustee Elmore as acting Mayor for this meeting. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Severt

NAYS: 0

ABSENT: 1 – Trustee Morman

There being five affirmative votes, the **motion carried.**

- II. ROLL CALL BY:**

Present: Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Jerry Peterson, and Tim Severt

Absent: Mayor Josh Schmidgall and Trustee Mark Morman

Also Present: Clerk Lisa Spencer, Attorney Mark McGrath, Treasurer Andrea Johnson, Police Chief Mike Kemp, Public Works Manager Mike Schopp, and Kevin Sauder

- III. CONSENT AGENDA:** The consent agenda consists of approving the October 10, 2022 regular meeting minutes, police department report, EMA department report, non-recurring disbursements, and payroll report.

Trustee Peterson moved, seconded Trustee Elmore to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Severt

NAYS: 0

ABSENT: 1 – Trustee Morman

There being five affirmative votes, the **motion carried.**

- IV. PUBLIC COMMENT:** none

- V. DEPARTMENT REPORTS:**

POLICE CHIEF'S REPORT: Police Chief Kemp reported on the activities of the department. Kemp updated the Board on the classes he took while at the Chief of Police Conference last week. He won a thermal imaging camera for the department. The department has been following up on ordinance warnings and issuing ordinance violation tickets. Kemp is working on quotes and state pricing for handheld radar units.

Hire additional full-time officer – At this time applications are being accepted for the position.

PUBLIC WORKS MANAGER'S REPORT: Public Works Manager Mike Schopp reported on the activities of the department. The department has been working on extra JULIE locates due to Heartland Fiber bringing lines to the Village. EPA has begun new lead and copper testing requirements. The first site plan requirements for 43 sites will be submitted by the end of October. Schopp is receiving quotes from 120 WATER to complete the site plans for the rest of the Village and Heritage Lake due to the number of hours have been involved with the project. This will be discussed more with the Board at the meeting.

Purchase mower for department – Trustee Kamp moved, seconded by Trustee Severt to authorize the purchase of RedMax C2760X-60 inch deck commercial series 27hp Kawasaki Motor 5 yr/1500 hrs warranty from Country Pet and Livestock Feed at a cost of \$10,400. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Severt
NAYS: 0
ABSENT: 1 – Trustee Morman
There being five affirmative votes, the **motion carried.**

Storm drain rehab – Public Works Manager Schopp presented a quote from GA Rich & Sons Inc. to replace storm drain inlets and manholes at the intersections of Second St. and Main St. and Third St. and Main St. The cost per inlet is \$11,500 and cost per manhole is \$14,200. The funds for this storm drain rehab project would come from the General Projects.

Trustee Severt moved, seconded by Trustee Haynes to accept the quote from GA Rich & Sons Inc. for the storm drain rehab project to replace inlets and manhole at the intersections of Second St. and Main St. and Third St. and Main St. The cost per inlet will be \$11,500 and per manhole will be \$14,200. The estimated completion time for the project is spring 2023. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Severt
NAYS: 0
ABSENT: 1 – Trustee Morman
There being five affirmative votes, the **motion carried.**

TREASURER’S REPORT:

Non-Recurring Bills - Trustee Haynes moved, seconded Trustee Peterson to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Severt
NAYS: 0
ABSENT: 1 – Trustee Morman
There being five affirmative votes, the **motion carried.**

Investment Report – Trustee Haynes moved, seconded by Trustee Elmore to approve the Treasurer’s investment report ending 9/30/22 showing the year-to-date interest earned on all the investments. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Severt
NAYS: 0
ABSENT: 1 – Trustee Morman
There being five affirmative votes, the **motion carried.**

Increase joint credit card limit for department heads – The Treasurer’s addressed the Board regarding increasing the joint credit card limit for department heads. Since adding Chief Kemp to the business account, it has lowered in the individual credit limits for each department to \$1000 each of the \$3000 business account limit. In recent events the limits were not enough to cover department purchases. Treasurer Johnson is asking to increase the limit to \$9000 for the business account which will give each department head a limit of \$3000.

Trustee Peterson moved, seconded by Trustee Elmore to have Treasurer Johnson contact the bank to submit the paperwork to increase the limit on the business credit card account to \$9000 which will give each department head a \$3000 individual card limit. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Severt
NAYS: 0
ABSENT: 1 – Trustee Morman
There being five affirmative votes, the **motion carried.**

VI. MAYOR’S REPORT: none

VII. LIQUOR CONTROL COMMISSIONER’S REPORT:

Special event/public function licenses for bars – This item was tabled.

VIII. TRUSTEES REPORT:

Alley along old water tower lot at 305 E. Franklin St. – There are bushes that are growing in the alley along the Village’s property at 305 E. Franklin St. This is causing residents using the alley to drive on the Village’s empty lot. The Board directed Public Works to trim the part of the bushes that are in the alley so that residents will stop driving in the Village’s empty lot.

IX. ATTORNEY'S REPORT:

Truth in Taxation Hearing – Attorney McGrath reviewed a report with the Board showing the estimated figures for figuring this year's tax levy. This year the cost-of-living increase is over 5%. Due to tax caps the tax levy can not be increased more than 5% without having a truth in taxation hearing. McGrath stated that he thinks the percentage is just a little over 5%. The Board decided to have McGrath schedule a truth in taxation hearing to raise the percentage. The hearing will be scheduled during the November 28, 2022 board meeting at 7:05 p.m.

X. NEW BUSINESS: none**XI. ADJOURNMENT @ 8:20 P.M.:** There being no further business to come before the Board Trustee Haynes moved, seconded by Trustee Peterson to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk
Posted: 11/15/22