

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

October 14, 2019

President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL:

Present: President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

Absent: none

Also Present: Interim Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Brad Venzon, Attorney Pat McGrath, EMA Coordinator Bob Davies, Tim Weir, and Chad Hovey

III. CONSENT AGENDA: The consent agenda consists of approving the September 23, 2019 regular meeting minutes, public works department reports, non-recurring disbursements, account balance, and payroll report.

Trustee Morman moved, seconded Trustee Schmidgall to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT:

Tim Weir requesting possible annexation and developer reimbursement agreement regarding 35.28 acres along Fast Ave across from East Field Prairie subdivision - Tim Weir came before the Board and offered a proposal to see if the Village is interested in annexing an area along Fast Ave. being developed for residential housing. He would like them to consider a developer reimbursement agreement to assist with infrastructure related costs. Heritage Lake and the Township have shown interest but Weir stated that since their agency (Henderson Weir) is in the Village they would like to work with the Village and see the tax money stay in the Village. The Board showed their interest and asked how many lots would be in the subdivision. Weir said that no plans have been determined yet and he would like to include the Board in the process to determine what type of lots and how many. He said there is plenty of time to figure out the details since the area is still being cleared out, he expects development to begin next summer. The Board thanked him the opportunity to be part of the development and look forward to working with him.

V. DEPARTMENT REPORTS:

POLICE REPORT: Interim Police Chief Brandon Reese reported on the activities of the police department.

Police Chief position – Interim Police Chief Reese expressed his interest in the position. The Board asked the Clerk to add appointment of Police Chief to the next agenda.

Residency requirement for Police Chief – Interim Police Chief Reese requested the Board to review and consider changing the code to allow the police chief to live within 15 miles of the Village. The code currently states that except for the Police Chief and part time officers, all employees of the village shall reside within the corporate limits of the village or within 15 miles of the corporate limits. The Board asked that an ordinance be drafted to remove Police Chief from the exception. The ordinance will be prepared by the village office and presented for a vote at the next meeting.

Purchase of gun safety racks for department vehicles – Reese requested the Board to consider purchasing gun safety racks for the department vehicles. The rack is an overhead design and is easy to remove while driving. The units come with a built in 8 second timer and emergency key override for each one. The cost for the rack and installation is \$1086.00 per unit. Reese stated that the department received a \$500 grant and is waiting on results on some other grant application. The Board asked him to wait and see if more grant money is received before proceeding with the vote.

EMA COORDINATOR'S REPORT: EMA Coordinator Bob Davies reviewed his department report with the Board.

Increase call out fees - EMA Coordinator Bob Davies came before the Board to request an increase in call out fees for his department. He said it has been roughly ten years since an increase has been done. The discussion was made that some call outs require more money for gas to keep their vehicle running than they receive in call out fees.

Trustee Morman moved, seconded by Trustee Kamp to increase call out fees from \$12 to \$20 per call out. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried**

PUBLIC WORKS REPORT: Public Works Manager Schopp reported on the activities of the department. Hydrant flushing is complete in town and Heritage Lake. Sidewalk project on Monroe St is complete. Hot patching of excavated areas on Franklin St. is complete.

Trailer park lift station solids basket and wench – Schopp previously spoke to the Board regarding the lift station pump having to be pulled due to non-flushable debris stopping the pump. A letter has been sent out regarding items no suitable for the sewer system but the problem is still happening. Schopp received a quote of \$5200 from GA Rich and Sons for a solids collection basket and wench which will make removing debris much easier.

Trustee Morman moved, seconded by Trustee Elmore to authorize the purchase a solids collection basket and wench for the lift station located at the trailer park from GA Rich and Sons at a cost of \$5200. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried**

N. Orchard Street utility relocation project contracts – Public Works Manger Schopp updated the Board on a sink hole that occurred due to the collapse of storm drain on N. Orchard St. The sink hole has been filled but after being reviewed by the engineers it was determined that the best course of action would be to reroute the storm drain which will result in an easement agreement needing to be made with the property owner of 208 N. Orchard St. A survey is currently being done to start the process of an easement agreement. The Board discussed the addition of adding to the agreement reimbursement for damage caused by the sink hole on the property.

Trustee Elmore moved, seconded by Trustee Morman to authorize Attorney Pat McGrath to prepare a dedication of easement agreement between the Village and Charles and Rachel Huff of 208 N. Orchard St. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried**

VI. TREASURER'S REPORT:

Non-Recurring Bills - Trustee Morman moved, seconded Trustee Peterson to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried**.

VII. PRESIDENT'S REPORT:

2020 intergovernmental agreement with Tazewell County for animal and rabies control – Trustee Morman moved, seconded by Trustee Elmore to enter into an intergovernmental agreement with Tazewell County for animal and rabies control services for 2020 at a cost of \$139.50 per month. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried**.

Resolution #19-05 regarding the release of closed session minutes – Trustee Elmore moved, seconded by Trustee Haynes to adopt resolution #19-05 regarding the release of closed session minutes. Currently the Board chose that all closed session minutes stay closed. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried**.

Review economic development loan program and determine if changes to the requirements are needed – This item was tabled.

VI. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT: none**VIII. TRUSTEES' REPORT:**

Purchase of basketball hoops for community basketball court located at Westwood Park – Trustees Morman and Schmidgall reviewed quotes for basketball hoops to be installed at Westwood Park. The Board decided that the gooseneck pole would be better for the location. Bison Inc. quoted a package for a pair of 48" heavy duty backboards and poles for \$3000 shipped.

Trustee Morman moved, seconded by Trustee Haynes to authorize the purchase of a pair of 48" heavy duty backboards and gooseneck poles at a cost not to exceed \$3500 for the community basketball court in Westwood Park. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried**.

Place 305 E. Franklin St. for sale – This item was tabled.

Appraisal for 102 E. Madison St. – This item was tabled.

IX. ATTORNEY'S REPORT: none**X. NEW BUSINESS:**

Deer Creek police department request for a department partnership – After further discussion the Board has decided that at this point in time they are not interested in a department partnership. President Friend stated that he would contact Deer Creek and tell them that there is no need to schedule a meeting between the Village's police committees to discuss the proposal.

Invite to Minier Christmas parade – President Friend shared an invite received by Village of Minier to take part in their annual Christmas parade.

- XI. ADJOURNMENT @ 8:42 P.M.:** There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 10/29/19